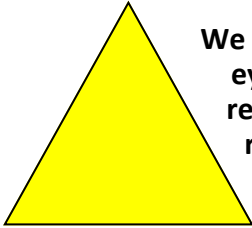


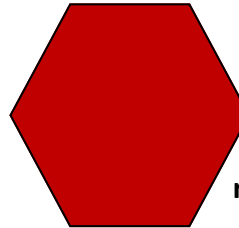
# SUMMARY OF OUR SAFETY RESPONSE IN CHINOOK'S EDGE SCHOOLS:

## SECURE OUR SCHOOL



We are keeping a watchful eye on a situation which represents a low-level of risk to the safety of our students and staff.

## EMERGENCY LOCKDOWN!



An immediate threat to the safety of people inside our school! We are taking every precaution and working with emergency responders and central office to ensure everyone's safety.

The safety of everyone at our schools and facilities is our number one priority in Chinook's Edge. Our staff is trained and equipped to handle any threat that may compromise safety, particularly as it pertains to our students. To ensure effective response at the school level, we have differentiated between levels of risk and the response required for each level. The response is led by the school Principal, summarized as follows:



## SECURE OUR SCHOOLS

There are many possible reasons for a school to initiate the 'Secure our School' procedures, and school leaders will use their discretion in responding to each situation. Upon receipt of information (from the police, a staff member or any other source), the Principal will determine the level of response required. For a situation that presents a low-level of risk to school safety, such as a police emergency in a different part of the community far away from the school, the Principal may initiate a Secure our School response. This involves notifying police (if they are not already involved) and the Superintendent, locking all outside doors, ensuring all students and staff have vacated open areas and are secure in locked classrooms or offices, maintaining a constant line of communication with the Superintendent's Office, and taking all direction from police. Once the police have given the 'all-clear', they then de-escalate the situation according to procedure.



## EMERGENCY LOCKDOWN

When there is an immediate threat to safety, the Principal or staff member will initiate the 'Emergency Lockdown' by pressing the red emergency button (if available) or dialing 911 to notify authorities. The lockdown will be announced over the PA system as outlined in the detailed steps of the procedure, which also includes methods to notify those outside on school grounds. All students, staff and guests are directed to the most secure location and all steps in the procedure are enacted. As soon as it is safe to do so, the Principal will open a direct line of communication with the Superintendent's Office and follow all steps outlined in the procedure until police have given the 'all-clear'.



*Where  
Students  
Come First!*

*The Principal and Superintendent's Office will follow-up after each event with communication to staff, students and parents as appropriate. Support and Counselling for students and staff will be arranged as necessary, and a Critical Incident Report will be filed with the Chinook's Edge Safety Manager.*

The full 'Secure our School' and 'Emergency Lockdown' safety checklists are posted under 'Administration' at [www.cesd73.ca](http://www.cesd73.ca)