



School/Worksite: All Schools/Facilities Staff Group: All Staff	Job/Position Summary: All positions	Assessment Team: COLT, Administrators etc as authors/reviewers of CESD COVID-19 Protocols	Date Completed: Sept 2020 Revised: October 2021, November 2021
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Step 1 (1) List types of work and work related activities	Step 2 (2) Identify Existing or Potential Hazard Sources/Types	Step 3 Assess Risk and Prioritize Hazards			Step 4 Identify and Implement Hazard Controls						
		A-Frequency of Exposure (6) B-Hazard Probability (7) C- Potential Consequence (8) RL - Risk Level (AxBxC) RP- Risk Priority (9)			Engineering (3) Administrative (4) Personal Protective Equipment (5)			Corrective Action			
Related Task/Activities	Environmental, Tools/Equipment, People Hazard Types Biological, Psychosocial, Physical, Chemical	A C	x B	x C	R L	R P	Summary of Recommended Hazard Controls	In Place		Initial	Date Completed
								Yes	No		
<p>Working with K-12 students in groups or one on one in classrooms, breakout rooms, and specialized teaching areas such as Libraries, Gyms, Band/Music, Shop/Home Ec, and Art rooms</p> <p>Working with or supervising students during unstructured times such as lunch/recess or during extra-curricular activities.</p> <p>Attending professional development activities and meetings.</p> <p>Transporting students to and from school and school events such as field trips.</p>	1. Biological - Becoming infected with COVID-19 through potentially contaminated respiratory droplets or surfaces in work spaces	4	4	3	48	High	<ul style="list-style-type: none"> - K-6 students will be assigned a cohort and maintain this cohort whenever possible, including lunch and recess breaks. - Following AHS guidelines, if there are multiple cases in K-6 classes, the class may move to online learning temporarily. - When CESD is notified of a positive case in an individual who attended school while infectious, the school will notify parents of the possible exposure and provide any direction received from AHS. - Masks have been mandated for students in grades 4-12 and all school staff. Masks are not required when in school when seated and facing forward in the classroom. - Masks must be worn by all students on a school bus. - Schools will maintain physical distancing through such measures as staggering hallway breaks and recesses, traffic flow signage and limiting bathroom occupancies. - Schools will maintain drop off/pickup protocols to support distancing, and designate entrances for cohort groups of students. Parents and guardians will remain outside during pickup and drop off times. 				



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						<ul style="list-style-type: none"> - All CESD School staff meetings and school council meetings will be postponed or moved online. - Visitors will be permitted in school buildings by appointment only. Appointments with external consultants are permitted if approved by the Principal. All visitors to schools must wear masks. - Music and fine arts activities for students will be permitted, but all K-6 band/music concerts will be postponed or moved to an online format until further notice. Grade 7-12 choir, band concerts, drama and other fine arts productions may move forward with specific restrictions, including physical distancing, duration of performance, capacity limits. - Sports events for students will be permitted, but only 1 parent spectator per athlete will be permitted for grade 7-12 indoor athletic events. All events must adhere to 1/3 fire code capacity. - Outdoor school celebrations and events during the school day will be limited to students and staff. - Any food brought from home for sharing must be distributed by school staff. Only purchased, prepackaged food is permitted, nothing homemade. - Community use of schools is paused. - Field trips meeting the provincial guidelines may continue. - Parent teacher interviews will be held virtually until further notice. - All division meetings will move to an online format. - Full school assemblies are postponed until further notice. - Frequent hand sanitization through hand washing or the use of sanitizer placed in high use areas and at entrances. - Ensure PPE in the form of masks, gloves, and face shields is available in sick rooms and other identified areas of exposure. - Encouragement of proper cough and sneeze etiquette for staff and students. 				



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							<ul style="list-style-type: none"> - If a student becomes sick at school, they should be isolated in a sick room or other designated area in the school and parents called to pick up the student. - High touch areas on buses must be cleaned and disinfected prior to each run. - CESD is strongly recommending that all staff get vaccinated. - By January 10, 2022, all employees, contractors and volunteers, will need to provide either proof of vaccination or participation in a rapid testing program as described in AP 4-33 COVID-19 Harm Reduction Procedure for Employees, Contractors and Volunteers. 				
Responsibilities that come from working in educational environments during a global pandemic.	2. Psychological - Work related stress.	4	4	3	48	High	<ul style="list-style-type: none"> - Employee assistance program - Homewood Health. - Continuing support and communication from supervisors, the Central Office Leadership Team. - Continued consultation with employee groups such as Support Staff Matter and Teachers Matter. - Employee Health and Wellness Representative who provides one on one support and referrals. 				
							Step 5: Review/Communicate with affected staff (List staff members)				
							Step 6: Date of review with affected staff members				