



Chinook's Edge School Division No. 73

Board Of Education

Meeting Type : Board of Education

Date : Wednesday, September 10, 2014

Start time : 10:30 AM

Location : Boardroom

CALL TO ORDER

Trustees Present: S. Ball, H. Bilton, C. Butler (Chair), S. Cooper, C. Huelsman, R. Fisher, G. Kerr, T. James, J. Swainson
Staff: S. Bexon - Communications Officer, D. Maclsaac - Executive Assistant to the Superintendent/CEO, K. Sacher - Superintendent/CEO, A. Tarnoczi - Associate Superintendent Corporate Services, S. Babb - Recording Secretary

Chair C. Butler called the meeting to order at 11:09 a.m.

AGENDA APPROVAL

Chair C. Butler called for additional agenda items.

Resolution #20140915003

Moved By: S. Cooper

Motion to approve the agenda with the following addition:

3.5 Transportation Update

CARRIED

MINUTES APPROVAL

The minutes from the June 25, 2014 Board of Education and September 3, 2014 Board Planning meetings were provided for review.

Resolution #20140915005

Moved By: G. Kerr

Motion to approve the minutes from the June 25, 2014 Board of Education meeting.

CARRIED

Resolution #20140915006

Moved By: S. Ball

Motion to approve the minutes from the September 3, 2014 Board Planning meeting.

CARRIED

Resolution #20140915007

Moved By: S. Ball

Motion to move the meeting In Camera at 11:12 a.m.

CARRIED

It was noted that S. Ball, H. Bilton, C. Butler, S. Cooper, R. Fisher, C. Huelsman, T. James, G. Kerr, J. Swainson, K. Sacher, and A. Tarnoczi remained in the meeting at this time.

Resolution #20140915009

Moved By: J. Swainson

Motion to return to the regular meeting at 12:21 p.m.**CARRIED****RECESS:** 12:21 p.m.**RECONVENED:** 1:00 p.m.

C. Huelsman did not return to the meeting.

S. Babb, S. Bexon and D. Maclsaac entered the meeting at this time.

PERSONNEL

During the In Camera portion of the meeting, Superintendent K. Sacher provided an update on personnel items.

Resolution #20140915012

Moved By: H. Bilton

Motion that Chinook's Edge School Division No. 73 Board of Education accept the personnel report as presented.**CARRIED****ACCOUNTS PAYABLE**

During the In Camera portion of the meeting, the listing of Accounts Payable cheques over \$500 and direct deposits for June, July and August 2014 were provided for review.

**PERSONNEL
COMMITTEE - MEETING**

During the In Camera portion of the meeting, the minutes of the September 9, 2014 Personnel Committee meeting were provided for review.

Resolution #20140915015

Moved By: R. Fisher

Motion that Chinook's Edge School Division No. 73 Board of Education direct the Superintendent to appoint a committee for a review of the Finance Department's structure and compensation rather than engaging an external consultant and that the findings of that review be reported to the Board prior to December 31, 2014.**CARRIED****FACILITIES UPDATE**

During the In Camera portion of the meeting, Associate Superintendent Corporate Services A. Tarnoczi provided a facilities update.

Resolution #20140915017

Moved By: R. Fisher

Motion that Chinook's Edge School Division No. 73 Board of Education initiate a property line survey for the Sundre school grounds.**CARRIED****TRANSPORTATION
UPDATE**

During the In Camera portion of the meeting, Associate Superintendent Corporate Services A. Tarnoczi provided a transportation update.

Resolution #20140915019

Moved By: S. Cooper

Motion that Chinook's Edge School Division No. 73 Board of Education request that the Transportation Committee review transportation fees and report back to the Board by the November 5, 2014 meeting.

CARRIED

**COMMUNITY USE
REQUEST - PENHOLD
CROSSING
SECONDARY SCHOOL**

A letter from Penhold Crossing Secondary School Principal M. Crawford, dated July 30, 2014, was provided for review. The Town of Penhold is requesting to hold a music concert in the shared gymnasiums.

Associate Superintendent Corporate Services A. Tarnoczi suggested that approval of events in shared areas could be modeled after the Community Learning Campus with an understanding that alcohol could be served after school hours in areas where the facility could be blocked off from the rest of the school (i.e. gymnasium/library). It was noted that, as per the joint use agreement, the Town of Penhold and Chinook's Edge School Division are listed on each other's insurance coverage and that the party hosting the event would carry the liability. In the event of litigation, both parties would most likely be named regardless of who was hosting. It was confirmed that there are coverings on the gymnasium floor to prevent damage.

Resolution #20140915021

Moved By: S. Cooper

Motion that Chinook's Edge School Division No. 73 Board of Education approve the request from the Town of Penhold to hold a music concert in the shared gymnasiums at Penhold Crossing Secondary School on October 23, 2014.

CARRIED

Other types of events (i.e. religious/political) were discussed and it was noted that these would not come forward to the Board for approval unless concern was raised.

**SUMMER SCHOOL
REPORT**

Superintendent K. Sacher presented the annual written Summer School Summary prepared by Associate Superintendent Student Services W. Christensen.

**INSIGHT INTO
GOVERNMENT
INVOICE**

The Insight into Government invoice for the 2014/2015 school year was provided for review.

Resolution #20140915025

Moved By: R. Fisher

Motion that Chinook's Edge School Division No. 73 Board of Education renew the subscription to Insight into Government for the 2014/2015 school year.

CARRIED

**SEPARATE SCHOOL
DISTRICT
FORMATIONS**

Associate Superintendent Corporate Services A. Tarnoczi provided information on the Happy Hill and Clover Mount Separate School District formations. Maps highlighting the locations were provided for review.

**BOARD SCHOOL
VISITS AND
EDUCATION
COMMITTEE
PRESENTATION
SCHEDULE**

The Board School Visits and Education Committee Presentations schedule was shared. Superintendent K. Sacher noted that some visits are sooner than planned with the four year cycle. Both of the colony visits were planned to minimize travel. Associate Superintendent System Services R. Hoppins is coordinating the presentations to the Board with the school visits.

**ATA/CESD
COLLECTIVE
AGREEMENT SIGNED**

Chair C. Butler reported that the agreement between the Alberta Teacher's Association and Chinook's Edge School Division No. 73 Board of Education has been signed.

**AUDIT COMMITTEE
TERMS OF
REFERENCE/MEMBERS**

Further to discussion at the September 3, 2014 Board Planning meeting, a copy of the amended Audit Committee terms of reference were provided for review. It was noted that the term for the public members on the Audit Committee expire this month.

Resolution #20140915030

Moved By: R. Fisher

Motion that Chinook's Edge School Division No. 73 Board of Education amend Policy #1-05, Exhibit II Board Committees to indicate that the Audit Committee will meet a minimum of once per year and as required.

CARRIED

Resolution #20140915031

Moved By: G. Kerr

Motion that Chinook's Edge School Division No. 73 Board of Education advertise for the two public Audit Committee members and invite the two standing members to re-apply.

CARRIED

**TRUSTEE
REMUNERATION & PD
EXPENSES**

As requested at the September 3, 2014 Board Planning meeting, the Trustee Remuneration Review completed by Marnie Heintz and Shauna Pettyjohn in February 9, 2011 and a summary of Trustee PD expenses for 2013/2014 were provided for review.

It was noted that further information may be required on total Trustee expenses. The Trustees agreed to form a Committee to review the information in detail and determine what other information is required.

Resolution #20140915033

Moved By: S. Cooper

Motion that Chinook's Edge School Division No. 73 Board of Education appoint Trustees H. Bilton, S. Ball, S. Cooper and C. Butler to an Adhoc Committee to review Trustee remuneration and professional development and report back to the Board with a recommendation by the November Board meeting.

CARRIED**SECOND VICE-CHAIR
POSITION**

The Trustees agreed that further discussion is required on the need for a second vice-chair position.

Resolution #20140915035

Moved By: S. Cooper

Motion that Chinook's Edge School Division No. 73 Board of Education refer the discussion regarding the second vice-chair position to the Education Committee.

CARRIED**PENHOLD CROSSING
SECONDARY SCHOOL
GRAND OPENING**

The Penhold Crossing Secondary School grand opening is being held on October 9th at 11:00 a.m. An invitation was provided to the Trustees.

Resolution #20140915037

Moved By: R. Fisher

Motion that Chinook's Edge School Division No. 73 Board of Education establish a budget of \$1000 for the Penhold Crossing Secondary School grand opening.

CARRIED**MEETING WITH RED
DEER CATHOLIC
SCHOOL DIVISION**

The Trustees discussed the request received from Red Deer Catholic Regional Schools to meet to discuss joint transportation issues. Interest was expressed in investigating the possibility of joint urban transportation. Associate Superintendent Corporate Services A. Tarnoczi indicated that the Transportation Directors could review urban routes to determine if there would be potential savings. Mr. Tarnoczi was unsure if this could be completed by the end of the calendar year.

Resolution #20140915039

Moved By: G. Kerr

Motion that Chinook's Edge School Division No. 73 Board of Education direct the Superintendent to investigate the possibility of urban joint transportation with Red Deer Catholic Regional Schools.

CARRIED**Resolution #20140915040**

Moved By: H. Bilton

Motion that Chinook's Edge School Division No. 73 Board of Education direct the Board Chair to contact the Red Deer Catholic School Division Board Chair to discuss their meeting request regarding joint transportation and propose an evening meeting on January 21st.

CARRIED**AUDIT COMMITTEE**

No report at this time.

FINANCE COMMITTEE

No report at this time.

**EDUCATION
COMMITTEE**

No report at this time.

**FACILITIES AND
MAINTENANCE
COMMITTEE**

No report at this time.

**PARENTS MATTER
COMMITTEE**

No report at this time.

POLICY COMMITTEE

Board representative G. Kerr provided a verbal update from the September 3rd Policy Committee meeting. The minutes of the meeting were provided for review. Administrative Procedure 5-13 School Events was provided for information. There was debate about whether it should be a policy or a procedure. It was also noted that feedback should be obtained from COLT and the administrators.

Resolution #20140915047

Moved By: S. Ball

Motion that Chinook's Edge School Division No. 73 Board of Education refer Administrative Procedure 5-13 School Events back to the Policy Committee for further discussion.

CARRIED

**TEACHERS MATTER
COMMITTEE**

The date of the next Teachers Matter meeting is September 19th. Concern was expressed regarding the Teachers Matter Committee members not being involved in the morning session. Superintendent K. Sacher will meet with the Committee Chair, Board Chair and Board Vice Chair to determine how to make the Committee meaningful for everyone. Agenda topics for the next meeting will include an introduction, question box, RAWG watch list, Instructional Media Centre, teacher presentations, COLT road show and instructional hours.

**TECHNOLOGY
COMMITTEE**

No report at this time.

**TRANSPORTATION
COMMITTEE**

Board representative J. Swainson provided an update from the August 26, 2014 Transportation Committee meeting. The minutes of the meeting were provided for review.

It was noted that a correction to the minutes is required. Regarding the family residing at NW34-34-23-W4, the family was encouraged to obtain permission from Golden Hills to allow a Chinook's Edge bus to enter their jurisdiction and apply again for gate service to Elnora School for the 2015/2016 school year. This correction will be brought forward to the next Transportation Committee meeting.

Trustee S. Cooper thanked the Transportation Committee for explaining the appeal in her ward and to the Superintendent for his assistance.

SUPERINTENDENT UPDATE

Superintendent K. Sacher provided a verbal update:

- The Division experienced its first red day due to inclement weather with the closure of Cremona School. Power was also out in Spruce View which caused challenges.
- Associate Superintendent Student Services W. Christensen received a wellness grant from Alberta Health Services for \$50,000.
- Communications Officer S. Bexon received a Bravo Award from the Canadian Association of Communicators in Education for the 'Celebrating Education Week in Chinook's Edge' newsletter that was sent to staff each day of the week.
- The transition out of Red Deer has been positive with great enrolment numbers at the Career High and Penhold Crossing Secondary School.
- The COLT team met offsite in Calgary in August as part of their quarterly meetings. The team also took defensive driving.
- The employee groups compensation communication was well received.
- The RAWG process is improved every year. Additional resources were used to address hot spots.

COMMUNITY LEARNING CAMPUS

No report at this time.

ENROLMENTS

Superintendent K. Sacher reviewed the Division enrolments as of Friday, September 5, 2014. The viability process for Reed Ranch and Benalto will continue this year. It was noted that there is an error on the enrolment sheet for Reed Ranch. Carstairs received higher enrolments than expected.

CORRESPONDENCE

A letter from Early Child Development Mapping Project Alberta Executive Director, Dr. Susan Lynch sharing a copy of the report *how are our young children doing? Community profiles of early childhood development in Alberta* was provided for review.

TRIP REQUESTS

There were no trip requests received.

TRUSTEE REMUNERATION AND EXPENSES

Chair C. Butler called for Trustee remuneration for July and August.

ALBERTA SCHOOL BOARDS ASSOCIATION

The next Zone 4 meeting is being held on September 29th in Ponoka. The Fall General Meeting is being held on November 16th and 17th.

PUBLIC SCHOOL BOARDS ASSOCIATION

The September 24th meeting with Mary Lynne Campbell and Arlene Hrynyk needs to be rescheduled. The Trustees agreed to schedule it on April 29th during the Education Committee meeting.

The PSBA governance seminar, University, Lt. Gov. Lois E. Hole Dinner & Lecture and the Annual General Meeting is being held October 15th to 17th at the Sutton Place hotel in Edmonton. The AGM is being held on October 17th at 9:00 a.m. Trustees received the agenda and background material via e-mail. Please let D. MacIsaac know if you are attending.

Trustees T. James and R. Fisher provided a verbal report from the Public School Board Council meeting held in August.

**CANADIAN SCHOOL
BOARDS
ASSOCIATION**

Trustee G. Kerr provided a verbal report from the CSBA Congress he attended in Niagara Falls in July. Trustee Kerr forwarded a copy of his notes to the Trustees via email.

**NATIONAL SCHOOL
BOARDS
ASSOCIATION**

The NSBA Conference is being held March 21-23, 2015 in Nashville, TN. The "Everyone Matters" submission was denied.

ADJOURNED

Resolution #20140915062

Moved By: S. Cooper

Motion to adjourn the meeting at 3:06 p.m.

CARRIED

MEETING EVALUATION

A verbal evaluation of the meeting was provided by Trustee H. Bilton. Trustee R. Fisher will provide the evaluation at the October 8, 2014 Board of Education meeting.

C. Butler - Chair

R. Fisher - Vice Chair

A. Tarnoczi - Corporate Secretary