



Board of Education

Meeting Type : Board of Education
 Date : Wednesday, January 14, 2015
 Start time : 9:00 AM
 Location : Boardroom

Call to Order

Trustees Present: S. Ball, H. Bilton, C. Butler (Chair), S. Cooper, C. Huelsman, R. Fisher, T. James, G. Kerr, J. Swainson
Staff: S. Bexon – Communications Officer, D. Maclsaac – Executive Assistant to the Superintendent/CEO, S. Russell – Associate Superintendent People Services, K. Sacher – Superintendent/CEO, A. Tarnoczi – Associate Superintendent Corporate Services, S. Babb – Recording Secretary

Chair C. Butler called the meeting to order at 9:00 a.m.

Agenda Approval

Chair C. Butler called for additional agenda items.

Resolution #20150116003

Moved By: C. Huelsman

Motion to approve the agenda as presented.

Carried

Minutes Approval

The minutes from the December 10, 2014 Board of Education meeting were provided for review.

Resolution #20150116005

Moved By: G. Kerr

Motion to approve the minutes from the December 10, 2014 Board of Education meeting as presented.

Carried

Resolution #20150116006

Moved By: T. James

Motion to move the meeting In Camera at 9:01 a.m.

Carried

It was noted that S. Ball, H. Bilton, C. Butler, S. Cooper, R. Fisher, C. Huelsman, T. James, G. Kerr, J. Swainson, S. Russell, K. Sacher and A. Tarnoczi remained in the meeting at this time.

S. Russell left the meeting at 9:03 a.m.

Resolution #20150116008

Moved By: H. Bilton

Motion to return to the regular meeting at 10:08 a.m.

Carried

RECESS: 10:08 a.m.

RECONVENE: 10:22 a.m.

D. MacIsaac, S. Bexon and S. Babb entered the meeting at this time.

Personnel

During the In Camera portion of the meeting, Associate Superintendent People Services S. Russell provided an update on personnel items.

Resolution #20150116011

Moved By: C. Huelsman

Motion to accept the Personnel Report as presented.

Carried

Accounts Payable

During the In Camera portion of the meeting, the listing of Accounts Payable cheques over \$500 and direct deposits for December 2014 were provided for review.

Personnel Committee

No report at this time.

Student Appeal Committee - Meeting

During the In Camera portion of the meeting, Chair C. Butler provided an update from the Student Appeal Committee. The minutes from the December 10, 2014 appeal hearing were provided for review.

Facilities Update

During the In Camera portion of the meeting, Associate Superintendent Corporate Services A. Tarnoczi provided a facilities update.

Resolution #20150116016

Moved By: J. Swainson

Motion that Chinook's Edge School Division No. 73 Board of Education approve the Sylvan Lake grade configuration as presented.

Carried

Resolution #20150116017

Moved By: T. James

Motion that Chinook's Edge School Division No. 73 Board of Education pay the Olds Koinonia Christian School Society, starting the 2015/2016 school year, 95 percent of the lease funding provided by the province for the program (not including mitigation funding) and 95 percent of the average per student Plant Operation and Maintenance funding (not including Distance and Sparsity Funding) that Chinook's Edge School Division receives for the students enrolled in the Olds Koinonia Christian School program.

Carried

Board School Visits Reminder - January 21st

Board school visits are taking place on January 21st as follows:

9:00 a.m.	Pine Hill Colony (45 minutes)
10:15 a.m.	Jessie Duncan School (1 hour)
11:20 a.m.	Lunch (Penhold Crossing Secondary School)
12:00 p.m.	Penhold Crossing Secondary School (1.5 hours)
1:45 p.m.	Penhold School (1 hour)

The Trustees discussed the upcoming meeting with Red Deer Catholic Regional Schools on January 21st at 5:00 p.m. Items to be added to the agenda included transportation and transportation fees, off campus visits and funding advocacy (IMR, Special Needs, Transportation). All nine Trustees as well as Superintendent K. Sacher will attend the meeting.

The Trustees also agreed to provide the Carstairs Town Council with the alternate meeting dates of March 25th and April 8th.

**Education
Committee -
January 28th**

The Trustees discussed starting the January 28th Education Committee meeting later as the Parents Matter Committee is meeting in the evening.

Resolution #20150116020

Moved By: H. Bilton

Motion to start the January 28th Education Committee meeting at 10:00 a.m.

Carried

**Board Strategic
Planning - March
16th**

The following agenda items were suggested for the March 16th strategic planning meeting:

- Growth in the Division – discussion regarding expanding the Carstairs model.
- Education Act Regulations
- Facilities and Transportation Deficits

The meeting will be held at 9:00 a.m. in the Boardroom and the agenda will be finalized at a later time. It was noted that there may not be enough time to address all of the these items but that they could be tabled to the March Education Committee meeting if necessary.

The Trustees also agreed that once the provincial funding is announced, the Board may need to meet to discuss key issues before the budget is rolled out. This could be done in conjunction with a Finance Committee meeting or it could be added to an Education Committee agenda.

C. Huelsman reported that she forwarded a County visioning document to C. Butler and G. Kerr. Once the strategic planning is complete, this is a document that could be reviewed at an Education Committee meeting quarterly to ensure the Board is on track.

**Teachers
Convention**

Teacher's Convention is being held February 19-20, 2015 at the Telus Convention Centre in Calgary. R. Fisher, C. Butler and possibly S. Ball will be attending. S. Ball will let D. MacIsaac know by the end of the week.

Audit Committee

No report at this time.

**Finance
Committee**

No report at this time.

Education Committee	No report at this time.
Facilities and Maintenance Committee	No report at this time.
Parents Matter Committee	No report at this time. The date of the next meeting is January 28 th at 6:00 p.m.
Policy Committee	<p>Board representative S. Cooper provided a verbal update from the January 13, 2015 Policy Committee meeting. The minutes of the meeting were circulated for review.</p> <p>The Policy Committee is developing a new format for policies which will clarify the Board's beliefs and expectations and also provide assurances that these expectations are being met. The new Policy Development Plan will be presented at the January 28th Education Committee meeting. The background material will be included in the agenda package so Trustees have an opportunity to review it in advance.</p>
Teachers Matter Committee	No report at this time.
Technology Committee	No report at this time.
Transportation Committee	No report at this time.
Carstairs Adhoc Committee	<p>Board representative S. Ball provided a verbal update from the January 9, 2015 Carstairs Adhoc Committee. The process is moving along well and at the next meeting, scheduled for January 23rd, the Committee hopes to have a recommendation finalized. Positive comments regarding the process were shared.</p> <p>J. Taylor entered the meeting at 11:09 a.m.</p>
Superintendent Update	<p>Superintendent K. Sacher provided a verbal update:</p> <p>Career Connections – J. Taylor provided an update on the work she is doing with Career Connections. She is in the process of visiting high schools in the Division to gather information on where they are at with the document that was prepared by B. Mulholland and L. Tipman with key elements that should be developed in high schools regarding career connections. She is asking the schools a series of questions to determine who the key personnel are, how the team is working and what scope and sequence has been developed based on the document. Once the data is gathered, the team will meet to</p>

make plans to strengthen the program in order to ensure that students are well prepared after graduation. K. Sacher thanked J. Taylor for the excellent work she is doing in this area.

J. Taylor left the meeting at 11:15 a.m.

Provincial Budget Update – a summary of the email circulated to administrators and staff was provided.

Diploma Review – the diploma perusal schedule has been released for all 30 level subjects with J. Taylor taking the lead. A Math 30-1 video conference review is being completed and the Chemistry teachers from Olds High School and Ecole HJ Cody School are once again coming into Division Office on a Saturday for review. As a result of the visits by R. Hoppins and L. Steele, there is also a growing trend for schedule modifications that allow for a more intensive review for diploma subjects in January.

Organization Chart – the revised chart was provided for information.

CLC Health and Wellness Centre Expansion – The Board is invited to attend a grand opening on January 23rd at 2:00 p.m. inside the Ralph Klein Centre. T. James will attend. S. Bexon will forward the invite to the Trustees for information.

Students Matter – the group was put through the RAWG process and one of the students figured out a way to keep the grade nines in Elnora. As a follow-up, K. Sacher went out to Elnora and met with 15 grade 7 and 8 students. Even though it won't result in grade nine in Elnora, it was a positive experience.

Offsite ADCOS Meeting – Trustees are invited to attend the off-site ADCOS meeting on April 9th at Red Deer College at 11:30 a.m. A group photo will be taken at 11:45 a.m. followed by lunch.

Finance Review – Phase I of the review has been complete. The Personnel Committee will be provided with the details.

M. Pusey entered the meeting at 11:30 a.m.

Christmas Video – the Christmas video was shown and the positive comments received were shared. The Board thanked S. Bexon and M. Pusey for their work on the video.

M. Pusey left the meeting at 11:39 a.m.

Enrolments

Superintendent K. Sacher reviewed the Division enrolments as of December 19, 2014.

Correspondence

Superintendent K. Sacher reviewed the following school trip request:

- Penhold Crossing Secondary School is requesting permission for an out of country trip to United Kingdom, France and Italy from April 15 to 25, 2015.

The Trustees thoroughly debated approval of the trip as the request was not within the 6 month requirement of Administrative Procedure 2-22 Field Trip Approval.

B. Perry and S. Freshcette entered the meeting at 12:05 a.m.

Introduction of New Staff

Superintendent K. Sacher and Payroll Coordinator B. Perry introduced Pay & Benefits Administrator Samantha Freschette to the Board.

RECESS: 12:10 p.m.

RECONVENE: 1:00 p.m.

Trip Requests

The Trustees continued to discuss the request from Penhold Crossing Secondary School.

Resolution #20150116038

Moved By: S. Cooper

Motion that Chinook's Edge School Division No. 73 Board of Education approve in principle, the request from Penhold Crossing Secondary School for an out of country trip to United Kingdom, France and Italy from April 15 to 25, 2015

Votes:

In Favour: H. Bilton, C. Butler, S. Cooper, C. Huelsman, R. Fisher, T. James, G. Kerr

Opposed: S. Ball, J. Swainson

Carried

Superintendent K. Sacher will follow-up with the principal and teacher and report back to the January 28th Education Committee meeting. The Trustees agreed that the importance of adhering to the policy needs to be communicated to the administrators.

A list of the pending field trips was provided for information. The Trustees agreed that the conditions in France and Eastern Europe need to be monitored closely in advance of the trips.

Trustee Remuneration and Expenses

Chair C. Butler called for changes to the December Trustee Remuneration and Expenses.

Alberta School Boards

Board representative H. Bilton provided an update on recent ASBA items:

Association

- The next Zone 4 meeting is being held on January 26th at 10:00 a.m. in Stettler. J. Swainson, C. Huelsman, C. Butler and S. Ball will be attending.
- CESD is hosting the February 23rd ASBA meeting. The Trustees agreed with Superintendent K. Sacher's suggestion to showcase the work that Associate Superintendent People Services S. Russell has been doing with Inspiring Leaders.
- Feedback is being requested on the ASBA Advocacy Plan and Strategic Plan Survey. The Trustees agreed to review the survey monkey at the January 28th Education Committee meeting. H. Bilton will send the link to the Trustees.
- ASBA is requesting feedback on the issue of student address changes throughout the year (i.e. child custody agreements). A. Tarnoczi reported that issues are minimal in this Division.
- ASBA Zone 4 is looking to put together a survey on well initiatives (i.e. access, hiring wellness workers). H. Bilton contacted Associate Superintendent Student Services W. Christensen for some information.
- Feedback on professional development within ASBA is being requested (i.e. ASEBP, CARC, student health initiatives, Canada Winter Games 2019, remuneration). A survey may also be developed regarding trustee remuneration. Concerns were expressed regarding the data obtained from this type of survey as Boards handle remuneration so differently.

Community Learning Campus

Board representative H. Bilton provided an update on recent CLC items:

- The Fitness Centre numbers are increasing. They are also moving forward with the first phase of a rural high performance sport program.
- The dual credit program is continually expanding. Olds is the top in the province for opportunities offered.
- As previously reported, the health and wellness grand opening is being held on January 23rd.

Public School Boards Association

A letter from PSBA President Arlene Hrynyk, dated December 12, 2014, in response to the letter of concern sent was provided for review. The Trustees discussed suggestions for PD sessions that the CESD Board could present including collaborative time and the matters committees. Other suggestions for PD included community involvement and engagement and media relations. The Work Plan was also discussed with a suggestion that PSBA could advocate for more regulations regarding home education and student attendance as well as better promote the public education system.

The Public School Boards Council meeting will take place February 5-7, 2015 at the Four Points by Sheraton in Edmonton. C. Butler and T. James will be attending. A governance seminar on Human Resource Matters for Public School Boards is being held on Thursday from 8:30 a.m. to 3:30 p.m. Concern was expressed regarding Session 1: Investigating Employee Misconduct not being applicable to governors. The business meeting will take place on Friday and the work plan will be reviewed on Saturday.

Canadian School Boards Association No report at this time.

National School Boards Association No report at this time.

Meeting Evaluation A verbal evaluation of the meeting was provided by Trustee S. Cooper. Chair C. Butler will provide the evaluation at the February meeting.

Adjourned **Resolution #20150116047**
Moved By: C. Huelsman
Motion to adjourn the meeting at 1:59 p.m.

Carried

C. Butler - Chair

R. Fisher - Vice Chair

A. Tarnoczi - Corporate Secretary