



## Board of Education

Meeting Type : Board of Education

Date : Wednesday, March 11, 2015

Start time : 9:00 AM

Location : Boardroom

### Call to Order

**Trustees Present:** S. Ball, H. Bilton, C. Butler (Chair), S. Cooper, R. Fisher, T. James, G. Kerr, J. Swainson

**Trustees Absent:** C. Huelsman

**Staff:** S. Bexon - Communications Officer, S. Russell - Associate Superintendent People Services, K. Sacher - Superintendent/CEO, A. Tarnoczi - Associate Superintendent Corporate Services, D. Maclsaac - Executive Assistant to Superintendent, S. Babb - Recording Secretary

Chair C. Butler called the meeting to order at 9:03 a.m.

### Agenda Approval

Chair C. Butler called for additional agenda items.

#### **Resolution #20150318003**

Moved By: S. Ball

**Motion to approve the agenda with the following additions:**

**3.4 Safety**

**4.7 Graduation Dates**

**4.8 Meeting with the Minister**

**Carried**

### Minutes Approval

The minutes from the February 11, 2015 Board of Education meeting were provided for review.

#### **Resolution #20150318005**

Moved By: G. Kerr

**Motion to approve the minutes from the February 11, 2015 Board of Education meeting as presented.**

**Carried**

#### **Resolution #20150318006**

Moved By: S. Cooper

**Motion to move the meeting In Camera at 9:06 a.m.**

**Carried**

It was noted that S. Ball, H. Bilton, C. Butler, S. Cooper, R. Fisher, T. James, G. Kerr, J. Swainson, S. Russell, K. Sacher and A. Tarnoczi remained in the meeting at this time.

S. Russell left the meeting at 9:12 a.m.

**Resolution #20150318008**

Moved By: H. Bilton

**Motion to return to the regular meeting at 9:30 a.m.****Carried****RECESS:** 9:30 a.m.**RECONVENE:** 9:36 a.m.

S. Bexon, S. Babb, D. Maclsaac and S. Roy entered the meeting at this time.

**Personnel**

During the In Camera portion of the meeting, Associate Superintendent People Services S. Russell provided an update on personnel items. The personnel report was received for information.

**Accounts Payable**

During the In Camera portion of the meeting, the listing of Accounts Payable cheques over \$500 and direct deposits for February 2015 were provided for review.

**Personnel Committee**

During the In Camera portion of the meeting, Chair C. Butler provided an update from the February 25, 2015 Personnel Committee meeting. The minutes of the meeting were provided for review.

**Safety**

During the In Camera portion of the meeting, Associate Superintendent Corporate Services A. Tarnoczi provided an update on safety.

**2nd Quarter Report**

Treasurer S. Roy attended the meeting to present the 2<sup>nd</sup> quarter report (September 1, 2014 to February 28, 2015) on the 2014/2015 budget. Mrs. Roy provided a summary of the revenue and expenses and reported that both are on track. She reported that a thorough review was completed for each budget and there are no surprises. Mrs. Roy noted that there may be a surplus in the average teacher and EA salary budgets, however, if CEU's come in under budget, they may cancel each other out.

As noted in the detailed report, Mrs. Roy explained that a few school budgets are coming in a little tighter but that she is not expecting a significant deficit. As previously discussed, transportation and maintenance budgets are tight with transportation expected to run a deficit by the end of this school year.

Mrs. Roy commented on the Trustee Remuneration comparison. She indicated that she does not have any concerns. The comparison will be reviewed again in June.

Concern was raised regarding the budget impact on Penhold School with the grade re-configuration and limited reserves available. Treasurer S. Roy reported that there won't be a huge expense and because the costs are unique to the transition, they fall outside of the normal allocation and will be handled centrally if necessary.

**Alberta Rural Education**

An update was provided from the Alberta Rural Education Symposium held in Canmore March 1-3, 2015.

## Symposium

The Trustees discussed the SHAD program that provides an opportunity for 50 high school students across Canada to attend one of 12 Canadian universities each July. The program is focused on science, technology, engineering and math. Bursaries are available so there are no barriers to students who qualify. It was noted at the presentation that they do not get many applicants from rural Alberta. Superintendent K. Sacher reported that SHAD communicates directly with the schools so they are aware of the program.

S. Roy left the meeting at 10:00 a.m.

Positive comments were shared regarding the conference and it was agreed that the Trustees should try to attend again next year.

## Teachers Convention

An update was provided from the Teachers Convention held in Calgary February 19-20, 2015.

## Tentative Board Meeting Dates - 2015/2016

The tentative Board of Education and Education Committee meeting dates for the 2015-2016 school year were provided for review.

### **Resolution #20150318018**

Moved By: R. Fisher

**Motion that Chinook's Edge School Division No. 73 Board of Education approve the tentative Board of Education and Education Committee meeting dates as presented.**

**Carried**

The status of the meetings will remain tentative until they are approved at the organization meeting in September.

## Draft Year at a Glance Calendar - 2015/2016

The draft Year at a Glance calendar for 2015/2016 was provided for review.

Superintendent K. Sacher reported that a suggestion to reduce the number of Teachers Matter Committee meetings has been received. The Trustees were not opposed to the idea of reducing the number of meeting dates from four to three or holding one meeting electronically. K. Sacher will speak to ATA President T. Sanche and if he agrees, this will be placed on the May Teachers Matter agenda for discussion.

The tentative school Board visit days were reviewed and the preferred dates chosen were January 20<sup>th</sup>, March 30<sup>th</sup> and May 4<sup>th</sup>.

## Graduation Dates

A list of graduation dates was circulated and the Trustees indicated their availability to attend.

D. MacIsaac reported that she will share details regarding the Career High dates once they are available.

<b>Meeting with the Minister</b>	The meeting with the Minister to discuss transportation issues is being held at 3:30 p.m. A. Tarnoczi, C. Butler, S. Cooper and G. Kerr indicated that they would be leaving for Edmonton at 11:45 a.m. Key messages were discussed.
<b>Audit Committee</b>	No report at this time.
<b>Finance Committee</b>	No report at this time.
<b>Education Committee</b>	The minutes of the February 25 <sup>th</sup> Education Committee meeting were provided for review.
<b>Facilities and Maintenance Committee</b>	No report at this time.
<b>Negotiations Committee</b>	No report at this time.
<b>Parents Matter Committee</b>	No report at this time.
<b>Policy Committee</b>	Board representative S. Cooper and Associate Superintendent Corporate Services A. Tarnoczi provided an update from the Policy Committee meeting held on February 24, 2015. The minutes of the meeting were provided for review.

The Committee is exploring a new framework that will more clearly set direction, delegate work and monitor progress through policy. In terms of reviewing the entire manual, this will be approached carefully and the first item to consider will be if the current policies fit with policy or procedure. Policies will fall into four categories including governance operations (work of the Board), operational expectations (work that is delegated), hierarchy of the organization (relationship between Board and Superintendent) and organizational goals. Mr. Tarnoczi noted that to date, administration has done a great job in taking the lead with the organization goals but that it would be more appropriate for the Trustees to take the lead going forward.

The Trustees discussed the invitation from ASBA for one or two Boards to get together so they can make a presentation on how the new regulations affect Board policies. Concerns were expressed regarding this format and suggestions were made that ASBA offer a day long PD session where a couple of Trustees could attend. It was noted that this could be done in conjunction with the Spring General Meeting. Mr. Tarnoczi noted that the biggest impact will be on school and transportation fees and he was confident that this could be completed in-house.

Chair C. Butler will email S. McCormack to suggest that ASBA offer a PD session for all Boards and will also ask why a provincial committee is not being considered to develop policy templates that could be customized. Mrs.

Butler will also contact local Board Chairs to determine if they have a similar opinion.

### **Teachers Matter**

An update from the February 27, 2015 Teachers Matter committee meeting was provided with positive comments shared. The minutes of the meeting were provided for review.

### **Technology Committee**

Board representative S. Ball provided an update from the Technology Committee meeting held on February 25<sup>th</sup>. The minutes of the meeting were provided for review.

A draft letter to ASBA Consultant Brian Callahan regarding "The Last Mile" of the Alberta Supernet was provided for review. The Trustees agreed that the intent of the letter should be changed from finishing "The Last Mile" of the Alberta Supernet to ensuring that affordable high speed internet access is available to every rural Albertan. It was noted that it may make more sense to use other methods to ensure affordable access is provided rather than relying on the Axia network (Supernet).

#### **Resolution #20150318032**

Moved By: S. Cooper

**Motion that Chinook's Edge School Division No. 73 Board of Education direct the Board Chair to send a letter to Alberta School Boards Association Education Consultant Brian Callahan with copies to the Minister of Education, Infrastructure and all local MLA's requesting that a recommendation to ensure that affordable high speed internet access is available to every rural Albertan be included in the report being prepared for the Provincial Government regarding future improvements to education and learning opportunities in Alberta.**

**Carried**

Trustee S. Cooper indicated that after consulting with Associate Superintendent System Services R. Hoppins and IT Director T. Harvey, she contacted PSBA and offered to provide a presentation at the PSBA Spring General Meeting on technology initiatives. She indicated that she was bringing the request forward to the Board for formal approval.

#### **Resolution #20150318034**

Moved By: S. Ball

**Motion that Chinook's Edge School Division No. 73 Board of Education work with the technology administration team to provide a breakout session at the Public School Boards Association of Alberta's Spring General Meeting on technology collaboration.**

**Carried**

Trustee S. Cooper will forward PSBA's requirements to K. Sacher and he will work with R. Hoppins to sort out the details.

### **Transportation Committee**

No report at this time.

### **Superintendent**

Superintendent K. Sacher provided a verbal update:

**Update**

- Associate Superintendent Student Services W. Christensen is working with Red Deer College to explore the possibility of EAs working with special needs students to take some online modules in order to be as skilled as possible.
- The tradition of the providing the Gideon bibles to all grade 5 students was discussed. The appropriateness of schools being a distribution centre for religious material is being questioned as the school division is becoming more diverse. The option of encouraging the Gideons to distribute their bibles through the local FCSS office, library, etc. was suggested. The Trustees agreed that there should be consistency across the Division. K. Sacher will discuss this issue further with administrators to get their feedback.
- In advance of the budget announcement, preliminary work has been done with all superintendents to reflect on necessities. Associate Superintendent Student Services W. Christensen has been experimenting with psychology consultations, however, consideration is being given to hiring an employee due to the cost. In other areas where staff are retiring, etc. the budget is being considered prior to replacement.
- The complexity of student needs has been increasing over time with more PUF kids being identified. Lots of supports are being put in place in the early years but there are still resources needed in the middle school years which is putting a strain on school divisions.
- The administrators off-site meeting is being held on April 9<sup>th</sup>. The Trustees are invited to attend the meeting at Red Deer College at 11:30 a.m. to mingle and stay for lunch.
- ASBA has invited one of the CESD bands to provide entertainment at the Spring General Meeting.
- D. Brown will be taking over the Colony Schools from L. Tipman next year.
- High School Redesign is already in place at Olds High School, Cremona School and Spruce View School, and Delburne School and a few others are exploring it. Schools are encouraged to make the shift when they are comfortable. It involves a thorough process including meeting a set of criteria.

M. Geddes and M. Panelli entered the meeting at 11:47 a.m.

**KRAZE Kids  
Seeds of  
Kindness Grant**

Matt Panelli, Marketing Consultant and Matt Geddes, D.J. from KRAZE 101.3 FM attended the meeting to present a \$1000 KRAZE Kids Seeds of Kindness grant to Chinook's Edge School Division for the Relationships Matter Campaign.

J. Crooke entered the meeting at 11:56 am.

The money was raised through a KRAZE golf tournament. The second annual tournament is being held July 10<sup>th</sup> and the Trustees were invited to participate. Please contact S. Bexon if you are interested in registering.

M. Panelli, M. Geddes and J. Crooke left the meeting at 11:58 a.m.

**RECESS:** 11:59 a.m.

**RECONVENE:** 1:00 p.m.

C. Butler, S. Cooper, G. Kerr and A. Tarnoczi did not return to the meeting.

**Community  
Learning  
Campus**

Board representative T. James reported that she was unable to attend the last meeting but according to the notes things are progressing well:

- The key request is for Trustees to continue to advocate for a provincial strategy around dual credit programming.
- Finishing the Dream - the squash court has been completed and usage is already at 70 percent.
- Dreaming More - there was discussion regarding future plans to expand to attract major usage at the facility (i.e. Calgary Stampeders practice facility).

**Enrolments**

Superintendent K. Sacher reviewed the Division enrolments as of February 28, 2015. Trustee Ball reported that Carstairs Elementary School currently has 66 enrolments for kindergarten next year and there were 80 at this time last year. He inquired if a survey of families is being done in Carstairs again to determine projected enrolments. Superintendent K. Sacher reported that the survey was done by the Town. Trustee Ball's understanding was that it would be ongoing for two to three years to see if there was correlation between the data received and actual enrolments. Mr. Sacher will ask R. Hoppins to follow-up with the school regarding this concern.

**Correspondence**

No correspondence received.

**Trip Requests**

No trip requests received.

**Trustee  
Remuneration  
and Expenses**

It was noted that Trustee Remuneration and Expense sheets for February were already submitted to Chair C. Butler.

A copy of a spreadsheet showing a comparison of Trustee Remuneration from 2011/2012 to 2014/2015 (year to date) was provided for information. Treasurer S. Roy commented on the report during her 2<sup>nd</sup> Quarter Update earlier in the meeting.

**Alberta School  
Boards  
Association**

Board representative H. Bilton provided a verbal update on recent ASBA items:

- The date of the next Zone 4 meeting is March 23, 2015 in Bawlf, Alberta. Trustees S. Ball and C. Huelsman will be attending.
- ASBA is requesting that communication regarding key items (i.e. transportation, wrap around services) be coordinated between all zones. Chinook's Edge School Division and Red Deer Public have been approached to develop key communication that could be shared with all Boards to customize as appropriate. Superintendent K. Sacher will work with Communications Officer S. Bexon to develop key messages.

Trustee H. Bilton requested that if the messages are developed prior to March 23<sup>rd</sup>, they can be forwarded to Trustee S. Ball to share at the Zone 4 meeting.

- The Spring General Meeting is being held June 1 to 2, 2015 at the Sheraton Red Deer. J. Swainson, T. James and S. Ball indicated they would be attending. If anyone else is attending please let D. Maclsaac know.

**Public School  
Boards  
Association**

Board representative T. James provided an update on recent PSBA items:

- A governance seminar (Midterm Check In: The Ever Changing Landscape of Public School Governance) is being held on Thursday, April 16, 2015 from 8:30 a.m. to 3:00 p.m. at the Double Tree by Hilton Hotel West Edmonton. The Council meetings are being held on the 17<sup>th</sup> and 18<sup>th</sup>. Please let D. Maclsaac know if you are planning to attend.
- The Spring General Assembly is being held May 29<sup>th</sup> to 31<sup>st</sup> at the Sheraton in Red Deer. Please let D. Maclsaac know if you are planning to attend.

Trustee J. Swainson expressed concerns regarding the group size and presentation style at ASBA and PSBA PD sessions. H. Bilton indicated that PD was discussed at the last ASBA executive meeting with a suggestion that there be more turn and talk (i.e. what would you say to the Minister if you had 47 seconds in an elevator). ASBA is interested in hearings other ways to make sessions more interactive and engaging. Workshops on digital communication were suggested. PSBA has also asked for suggestions for improvement.

**Canadian School  
Boards  
Association**

CSBA 2015 is being held in Saskatoon in July 2015. There have been no Trustees indicate their interest in attending.

**National School  
Boards  
Association**

H. Bilton, C. Butler and R. Fisher are leaving for Nashville on Tuesday to attend the NSBA Conference.

**Meeting  
Evaluation**

A verbal evaluation of the meeting was provided by Trustee T. James. Trustee S. Ball will provide the evaluation at the April meeting.

The Trustees spoke briefly about Bill 10 and the implications in the Division. Superintendent K. Sacher will provide an update at the March 25<sup>th</sup> Education Committee meeting.

**Resolution #20150318049**

Moved By: J. Swainson

**Motion to adjourn the meeting at 1:35 p.m.**

**Carried**



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C. Butler - Chair

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R. Fisher - Vice Chair

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A. Tarnoczi - Corporate Secretary