



Board of Education

Date : Wednesday, December 14, 2016

Start time : 9:00 AM

Location : Boardroom

Call to Order

Trustees Present: S. Ball, H. Bilton, C. Butler (Chair), S. Cooper, R. Fisher, C. Huelsman, T. James, G. Kerr, J. Swainson

Staff: S. Bexon – Communications Officer, S. Russell – Associate Superintendent Corporate Services, K. Sacher – Superintendent/CEO, R. Hoppins - Associate Superintendent People Services, S. Babb – Executive Assistant to Superintendent/Recording Secretary

Chair C. Butler called the meeting to order at 9:00 a.m.

Agenda Approval

Chair C. Butler called for additional agenda items.

Resolution #20161220003

Moved By: G. Kerr

Motion to approve the agenda as presented.

Carried

Minutes Approval

The minutes of the November 20, 2016 Board of Education meeting were provided for review.

Resolution #20161220005

Moved By: C. Huelsman

Motion to approve the minutes of the November 9, 2016 Board of Education meeting as presented.

Carried

Resolution #20161220006

Moved By: J. Swainson

Motion to move the meeting In Camera at 9:03 a.m.

Carried

It was noted that S. Ball, H. Bilton, C. Butler, S. Cooper, R. Fisher, C. Huelsman, J. Swainson, T. James, G. Kerr, S. Russell, R. Hoppins and K. Sacher remained in the meeting at this time.

R. Hoppins left the meeting at 9:16 a.m.

Resolution #20161220008

Moved By: T. James

Motion to return to the regular meeting at 9:57 a.m.

Carried

RECESS: 9:57 a.m.

RECONVENE: 10:04 a.m.

S. Babb, S. Bexon and S. Roy entered the meeting at this time.

Personnel

Associate Superintendent People Services R. Hoppins provided a personnel update during the In Camera portion of the meeting.

Resolution #20161220011

Moved By: S. Cooper

Motion to accept the personnel report as presented.

Carried

**Superintendent's
Personnel
Update**

Superintendent K. Sacher provided a personnel update during the In Camera portion of the meeting.

**Accounts
Payable**

The listing of Accounts Payable cheques over \$500 and direct deposits for November 2016 were provided for review during the In Camera portion of the meeting.

Facilities Update

Associate Superintendent Corporate Services S. Russell provided a facilities update during the In Camera portion of the meeting.

**Negotiations
Committee**

Board representative S. Ball provided a negotiations update during the In Camera portion of the meeting.

Budget Update

Treasurer S. Roy attended the meeting to provide the Fall 2016 Update to the 2016/2017 budget. Concern was expressed regarding the Alarie income being reported as this could potentially be held up in litigation for years. S. Roy indicated that she would remove this and send an update to Alberta Education. Mrs. Roy indicated that they are still working with a few schools to get their budgets balanced and that the detailed report by school has not yet been finalized. It was noted that budgets are much tighter than ever before.

School Generated Funds were discussed. S. Roy noted that it is clear to the Minister that these funds are not available to the Board.

**1st Quarter
Report
(September 1 to
November 30)**

Treasurer S. Roy attended the meeting to present the 1st Quarter Report (September 1, 2016 to November 30, 2016). It was noted that the revenue has not yet been adjusted by the government based on the actual enrolment count. The Alarie income will be removed for the next update. An explanation of the revenue and expense variances was provided. Mrs. Roy noted that in the 2nd Quarter Report, the detailed school by school reports will be provided.

Trustee

Treasurer S. Roy provided an update on Trustee Days for 2015/2016

**Remuneration
Quarterly Report**

based on the motion to include the Rural Education Symposium expenses as PD rather than ASBA and to create a new category for TEBA expenses. Trustees were asked to submit their December expenses at the December 21st Education Committee meeting or to email them to S. Roy with a copy to C. Butler. The quarterly report will be provided at the January Board meeting. It was noted that the actual expenses will be provided in this report.

S. Roy left the meeting at this time

**Kindergarten Fee
Approval**

Resolution #20161220019

Moved By: R. Fisher

Motion that Chinook's Edge School Division No. 73 Board of Education set the fees for kindergarten students for the 2017/2018 school year the same as the previous year at no charge.

Carried

**Policy 1-05
Exhibit II - Board
Committees**

Further to the motion at the November 30th Education Committee meeting, Associate Superintendent Corporate Services S. Russell presented changes to POL 1-05 Board Committees Exhibit II for approval. Mr. Russell noted that the Public Consultation and Parents Matter exhibits were not changed as these are still being discussed.

Resolution #20161220021

Moved By: S. Cooper

Motion that Chinook's Edge School Division No. 73 Board of Education approve the revisions to POL 1-05 Board Committees Exhibit II as presented.

Carried

**ASBA Strategic
Plan Survey**

The Trustees went through and completed the ASBA Strategic Plan survey as a group.

J. Nels and K. Lorenz entered the meeting at 11:20 a.m.

**Bruce Moltzan
Scholarship**

J. Nel from Olds High School attended the meeting with Vice Principal Kent Lorenz to accept the Bruce Moltzan Scholarship for high academic achievement. The scholarship is presented to the student who achieves the highest marks in the division in grade 12 diploma courses.

**Ecole Innisfail
Middle School
Band**

The Ecole Innisfail Middle School Band provided the annual holiday entertainment under the direction of their teacher, Chris Bushell

RECESS: 11:50 a.m.

RECONVENE: 12:47 p.m.

**Rural School
Boards Caucus**

The Trustees reviewed a letter from Darcy Eddleston, Board Chair of Buffalo Trail Public Schools regarding establishing a rural school boards caucus.

Resolution #20161220026

Moved By: S. Cooper

Motion that Chinook's Edge School Division No. 73 Board of Education direct the Board Chair to provide a letter of response indicating interest to join the rural school boards caucus.

Carried

Resolution #20161220027

Moved By: C. Huelsman

Motion that Trustee S. Ball represent the Chinook's Edge School Division No. 73 Board of Education on the rural caucus.

Carried

The Board agreed to discuss this issue further if ASBA does not allow the group to operate under their umbrella. No alternate was appointed at this time.

**Board Strategic
Plan**

The Trustees reviewed the updated strategic plan.

With this being an election year, the importance of raising the Trustee profile was discussed. S. Russell reported that the nomination package will be reviewed. Clear signage at polling stations and encouraging voters in communities where the Town Council is acclaimed were also discussed. These items will be discussed further once an Elections Officer is hired.

The Board Strategic Plan will be included as a regular items of business on the agenda each month.

**Alberta Rural
Education
Symposium**

The Alberta Rural Education Symposium is being held March 5-7, 2017 at the Fantasyland Hotel. Please let S. Westwood know if you are planning to attend.

**Proposed
Transfer of
Cenotaph Land
to the Town of
Innisfail**

The Board considered a request to transfer the cenotaph land to the Town of Innisfail. Associate Superintendent Corporate Services S. Russell noted that if the Board approves the transfer, ministerial approval will be required. The Board asked for further clarification regarding the reason for the request. Mr. Russell will provide an update at the January Board meeting.

Audit Committee

No report at this time.

**Education
Committee**

The minutes of the November 30, 2016 Education Committee meeting were provided for review.

**Finance
Committee**

No report at this time.

Facilities and Maintenance Committee	No report at this time.
Parents Matter Committee	No report at this time.
Policy Committee	No report at this time.
Public Consultation Committee	No report at this time.
Teachers Matter	No report at this time.
Technology Committee	Board representative S. Ball provided an update from the November 30 th Technology Committee meeting. The minutes of the meeting were provided for review.
Transportation Committee	No report at this time. Board representative S. Ball provided an update from the December 6 th Carstairs Planning Committee meeting.
Superintendent Update	Superintendent K. Sacher provided a verbal update: <ul style="list-style-type: none"> • An update on the COLT Off-site meeting was provided. The four strategic goals (included with the Board strategic plan) were reviewed with discussion on how departments can help support each other. • Increasing student complexity and a continuing erosion of resources was discussed. An overview of the Stockdale Paradox was provided. This concept was presented to ADCOS. • An update on the Support Staff Matter and Students Matter meeting was provided. • The Trustee profiles are now linked under each school staff directory. A video has also been uploaded to the website regarding the school calendar approval.
Community Learning Campus	Trustee S. Ball provided an update from the December 5 th CLC Governance meeting.
Enrolments	Superintendent K. Sacher reviewed the Division enrolments as of November 24, 2016.
Correspondence	Chair C. Butler reviewed the following correspondence: <ul style="list-style-type: none"> • A thank you card from Bonnie Milman for her 30 years of service recognition will be circulated at the meeting. • A Christmas card from the Honourable David Eggen, Minister of

Education will be circulated at the meeting.

Trip Requests

No trip requests were received.

A summary of the 2016-2017 field trip approvals was provided for review. It was noted that the Delburne School trip was cancelled due to insufficient interest.

**Trustee
Remuneration
and Expenses**

Chair C. Butler called for Trustee Remuneration and Expense sheets for November.

**Alberta School
Boards
Association**

Board representative H. Bilton provide an update on recent ASBA items:

- The next Zone 4 meeting is being held on Monday, January 30th in Stettler. Please let B. Milman know if you are planning to attend.
- The Board discussed the email received from Edmonton Public regarding the ASEBP issue and involvement in NSBA. The Trustees agreed to request to be kept informed about the potential meeting with the Minister and to express that they do not agree with the NSBA issue as they see this as valuable professional development.

Resolution #20161220050

Moved By: S. Ball

Motion that Chinook's Edge School Division No. 73 Board of Education direct the Board Chair to respond to M. Janz' email of December 12th.

Carried

**Public School
Boards
Association**

Board representative S. Cooper provided an update on recent PSBA items:

- The next Public School Board Council meeting is being held on February 9th to 11th at the Doubletree by Hilton Hotel West Edmonton
- The President and Executive Director would like to meet with the Board between January 31st and February 3rd. February 1st at 11:00 a.m. will be provided as an option. The Trustees indicated that they would like an update on the PSBA special levy as well as non-member attendance at events.

**Canadian School
Boards
Association**

No report at this time.

**National School
Boards
Association**

No report at this time.

**Meeting
Evaluation**

Trustee T. James provided an evaluation of the meeting. Trustee J. Swainson will provide the evaluation at the next meeting.

Resolution #20161220055

Moved By: H. Bilton

Motion to adjourn the meeting at 2:11 p.m.

Carried

C. Butler - Chair

R. Fisher - Vice Chair

S. Russell - Corporate Secretary