



Board of Education

Date : Wednesday, February 01, 2017

Start time : 9:00 AM

Location : Boardroom

Call to Order

Trustees Present: S. Ball, H. Bilton, C. Butler (Chair), S. Cooper, R. Fisher, C. Huelsman, T. James, G. Kerr

Trustee Absent: J. Swainson

Staff: S. Bexon – Communications Officer, S. Russell – Associate Superintendent Corporate Services, K. Sacher – Superintendent/CEO, R. Hoppins – Associate Superintendent People Services, S. Babb – Executive Assistant to Superintendent/Recording Secretary

Chair C. Butler called the meeting to order at 9:01 a.m.

Agenda Approval

Chair C. Butler called for additional agenda items.

Resolution #20170206003

Moved By: H. Bilton

Motion to approve the agenda as presented.

Carried

Minutes Approval

The minutes of the January 11, 2017 Board of Education meeting were provided for review.

Resolution #20170206005

Moved By: C. Huelsman

Motion to approve the minutes of the January 11, 2017 meeting as presented.

Carried

Resolution #20170206006

Moved By: S. Ball

Motion to move the meeting In Camera at 9:02 a.m.

Carried

It was noted that S. Ball, H. Bilton, C. Butler, S. Cooper, R. Fisher, C. Huelsman, T. James, G. Kerr, S. Russell, R. Hoppins and K. Sacher remained in the meeting at this time.

R. Hoppins left the meeting at 9:10 a.m.

Resolution #20170206008

Moved By: T. James

Motion to return to the regular meeting at 9:17 a.m.

Carried

Personnel Associate Superintendent People Services R. Hoppins provided a personnel update during the In Camera portion of the meeting.

Resolution #20170206010

Moved By: H. Bilton

Motion to accept the personnel report as presented.

Carried

Superintendent's Personnel Update Superintendent K. Sacher provided a personnel update during the In Camera portion of the meeting.

Accounts Payable The listing of Accounts Payable cheques over \$500 and direct deposits for January 2017 were provided for review during the In Camera portion of the meeting.

Facilities Update Associate Superintendent Corporate Services S. Russell provided a facilities update during the In Camera portion of the meeting.

Negotiations Committee - No Meeting Board representative S. Ball provided a negotiations update during the In Camera portion of the meeting.

Central Alberta Regional Science Fair A request from the Central Alberta Regional Science Fair for support for the 2017 Science Fair was presented for review.

Resolution #20170206016

Moved By: R. Fisher

Motion that Chinook's Edge School Division No. 73 Board of Education contribute \$1700 (one thousand seven hundred dollars) to the Central Alberta Regional Science Fair 2017.

Carried

Audit Committee No report at this time.

Finance Committee No report at this time.

Education Committee The minutes of the January 25, 2017 Education Committee meeting were provided for review.

Resolution #20170206020

Moved By: S. Ball

Motion that Chinook's Edge School Division No. 73 Board of Education direct the Board Chair to provide feedback to the Alberta Electoral Boundaries Commission expressing concern regarding losing rural representation in the legislature should the electoral boundaries change.

Carried

Resolution #20170206021

Moved By: S. Ball

Motion that Chinook's Edge School Division No. 73 Board of Education send L. Steele, R. Fisher and S. Cooper to the Olds Gala on March 24, 2017.

Carried

Facilities and Maintenance Committee	No report at this time.
Parents Matter Committee	No report at this time.
Policy Committee	Board representative S. Cooper provided an update from the January 13 th Policy Committee meeting. The minutes of the meeting were provided for review.
Public Consultation Committee	No report at this time.
Teachers Matter	No report at this time.
Technology Committee	Acting Board representative H. Bilton provided an update from the January 25 th Technology Committee meeting. The minutes of the meeting were provided for review. The minutes will be amended to reflect that Trustee Bilton chaired the meeting and that Trustee S. Ball only attended a portion of it. The Trustees discussed the possibility of Chromebooks replacing laptops. This is being explored as there would be significant cost savings.
Transportation Committee	No report at this time.
Community Learning Campus	No report at this time.
Enrolments	Superintendent K. Sacher reviewed enrolments as of January 27, 2017.
Correspondence	Chair C. Butler reviewed the following correspondence items: <ul style="list-style-type: none">• A thank you letter from the Red Deer Festival of the Performing Arts, dated December 26, 2016.• A request from Careers Next Generation to support their Career Expo was reviewed. H. Bilton answered questions about the event and then excused herself citing a conflict of interest.

H. Bilton left the meeting at 9:39 a.m.

Superintendent K. Sacher reported that the event aligns with the strategic direction around career connections. Options for the booth space were discussed (i.e. dual credit, Gasoline Alley Career High).

Resolution #20170206032

Moved By: C. Huelsman

Motion that Chinook's Edge School Division No. 73 Board of Education contribute \$1250 (one thousand two hundred and fifty dollars) to the Career Expo being held at Red Deer College on April 27, 2017.

Carried

The Trustees discussed providing transportation assistance so that more schools can attend the event. Mr. Sacher noted that the Liaison Superintendents could offer assistance where required to encourage participation.

A calendar invite for the event will be sent to the Trustees.

H. Bilton returned to the meeting at this time.

RECESS: 9:48 a.m.

RECONVENE: 9:59 a.m.

**Chinook Center
School Closure**

Associate Superintendent Corporate Services S. Russell provided a copy of the Minister's November 1, 2016 letter granting the board exemption from sections 4 through 7 of the *Closure of Schools Regulation* for the permanent closure of Chinook Center School. A summary of the following information shared with the Minister at the time of the exemption request was provided:

- Background
- Benefits to the students and School Division
- Public Consultation
- Financial Benefit to the Division
- Responses Provided to Parents

Utilization rates at the Innisfail Campus were discussed. Mr. Russell noted that with the closure of Chinook Center School, utilization would be around 80% which is low in comparison to other schools in the Division.

The playground equipment was discussed. Mr. Russell reported that there is room on the Innisfail Campus for the equipment and that the cost to move it would come out of IMR dollars. The equipment could be in place for the start of the 2017/2018 school year.

The learning culture at Chinook Center School was discussed. It was noted that an additional \$140,000 was invested into the John Wilson renovation to ensure that team teaching could continue. A commitment has been made to the parents of Chinook Center that team teaching will continue to be supported at Ecole John Wilson Elementary School, including grand-fathering younger siblings. It is expected that there will be a smooth transition.

Resolution #20170201001

Moved By: H. Bilton

Motion that Chinook's Edge School Division No. 73 Board of Education close Chinook Center School effective June 30, 2017.

Carried

A letter informing parents of the decision will be sent home with students today. Transition plans will be developed to ensure everything goes smoothly.

A plan regarding the building will be presented to the Board at a later date.

**Jessie Duncan
Relocatable
Classrooms**

Associate Superintendent Corporate Services S. Russell announced that Alberta Education has approved four modular classrooms and one modular washroom for Jessie Duncan Elementary School. This will result in the grade 2's moving back to Jessie Duncan. It was noted that the Division applied for eight modulators as the hope was to move the 3's back to Jessie Duncan and the 6's back to Penhold Elementary.

The staff were informed of the announcement this morning and letters will be going home with the students after school.

There is a tight timeline to get the modulators in place for the start of the next school year. The architect RFP closed on Monday and was awarded to Group 2. The tender for the construction will be completed shortly.

The cost of the modulators including set-up is being fully funded. The Division is responsible for the connector. The cost of this will be shared with the Board once it is confirmed.

A decision regarding requesting additional modulators will be made prior to the application deadline. The Capital Plan will also be reviewed in the near future.

Trip Requests

Superintendent K. Sacher reviewed the following trip request:

- Hugh Sutherland School is requesting permission for an out of country trip to New York, Washington and Boston from April 13-22, 2018.

Resolution #20170206038

Moved By: S. Ball

Motion that Chinook's Edge School Division No. 73 Board of Education approve in principle, the request from Hugh Sutherland School for an out of country trip to New York, Washington and Boston from April 13-22, 2018.

Carried

A summary of field trips approved for 2016/2017 and 2017/2018 was provided for information.

**Trustee
Remuneration
and Expenses**

Chair C. Butler called for Trustee Remuneration and Expenses for January.

**Board Strategic
Plan**

The 2016-2017 Board Strategic Plan was provided for review.

**Superintendent
Update**

Superintendent K. Sacher provided a verbal update:

- Mr. Sacher will be presenting The Story of Lester to the Battle River School Division in May.
- As part of the High School Completion External Committee, Mr. Sacher was invited to participate on a panel where he talked about what CESD is doing to ensure the highest rates of high school completion. The Committee meets three times per year and expenses are paid by Alberta Education.
- Media coverage was discussed. Mr. Sacher asked the Trustees to let him know if they have any concerns.
- An update on Career Connections was provided. L. Steele and J. Taylor are meeting with teams of two to four individuals in every high school to talk about career scope and sequence. Another visit to High Tech High is being planned for the spring or fall.

RECESS: 10:54 a.m.

RECONVENE: 11:00 a.m.

A. Hrynyk and M.L. Campbell entered the meeting at this time.

**Public School
Board
Association**

PSBA President A. Hrynyk and Executive Director M.L. Campbell attended the meeting.

Resolution #20170206044

Moved By: S. Cooper

Motion to move the meeting In Camera at 11:00 a.m.

Carried

It was noted that S. Ball, H. Bilton, C. Butler, S. Cooper, R. Fisher, C. Huelsman, T. James, G. Kerr, and S. Russell remained in the meeting at this time.

Resolution #20170206046

Moved By: C. Huelsman

Motion to return to the regular meeting at 12:01 p.m.

Carried

S. Bexon, K. Sacher and S. Babb returned to the meeting at this time.

An update on the legal process was provided during the In Camera portion of the meeting.

The President and Executive Director shared the upcoming work of the Association, a copy of the Board's work plan was provided and the meetings with the Minister were discussed.

A. Hrynky and M.L. Campbell left the meeting at this time.

RECESS: 12:20 p.m.

RECONVENE: 1:10 p.m.

R. Hoppins returned to the meeting at this time.

S. Bexon did not return to the meeting.

Superintendent Update

Superintendent K. Sacher and Associate Superintendent People Services R. Hoppins led a RAWG activity regarding teaching assignments to demonstrate how the allocation guidelines work.

A suggestion was made regarding allocating specific time for career counselors and practitioners to create more consistency throughout the Division.

R. Hoppins left the meeting at 3:07 p.m.

Alberta School Boards Association

Board representative H. Bilton provided a verbal update:

- An update was provided from the January 30, 2017 ASBA Zone 4 meeting. Trustee H. Bilton will forward the highlights to the Trustees.
- The next Zone 4 meeting is being held on February 27, 2017 at Red Deer Public. Please let B. Milman know if you are planning to attend.

Public School Boards Association

Board representative S. Cooper provided a verbal update:

- The next Public School Board Council meeting is being held on February 9th to 11th at the Doubletree by Hilton Hotel West Edmonton. S. Cooper and S. Ball will be attending.
- The campaign governance seminars being held on April 6th, May 8th and June 2nd were discussed. The cost is \$225 and will be the responsibility of the Trustee.

Canadian School Boards Association

No report at this time.

National School Boards

No report at this time.

Association

**Meeting
Evaluation**

Trustee H. Bilton provided an evaluation of the meeting. Trustee Fisher will provide the evaluation at the next meeting.

C. Butler - Chair

R. Fisher - Vice Chair

S. Russell - Corporate Secretary