



Board of Education

Date : Wednesday, May 24, 2017

Start time : 1:00 PM

Location : Boardroom

Call to Order

Trustees Present: H. Bilton, C. Butler (Chair), S. Cooper, R. Fisher, C. Huelsman, T. James, G. Kerr

Trustee Absent: S. Ball, J. Swainson

Staff: S. Bexon – Communications Officer, S. Russell – Associate Superintendent Corporate Services, K. Sacher – Superintendent/CEO, R. Hoppins – Associate Superintendent People Services, S. Babb – Executive Assistant to Superintendent/Recording Secretary

Chair C. Butler called the meeting to order at 9:00 a.m.

Agenda Approval

Resolution #20170531002

Moved By: T. James

Motion to approve the agenda as presented.

Carried

Minutes Approval

The minutes of the May 10, 2017 Board of Education meeting were provided for review.

Resolution #20170531004

Moved By: G. Kerr

Motion to approve the minutes of the May 10, 2017 Board of Education meeting as presented.

Carried

Resolution #20170531005

Moved By: H. Bilton

Motion to move the meeting In Camera at 1:01 p.m.

Carried

It was noted that H. Bilton, C. Butler, S. Cooper, R. Fisher, T. James, C. Huelsman, G. Kerr, S. Russell, R. Hoppins and K. Sacher remained in the meeting at this time.

R. Hoppins left the meeting at 1:12 p.m.

Resolution #20170531007

Moved By: C. Huelsman

Motion to return to the regular meeting at 1:40 p.m.

Carried

Personnel Associate Superintendent People Services R. Hoppins provided a personnel update during the In Camera portion of the meeting.

Resolution #20170531009

Moved By: C. Huelsman

Motion to accept the personnel report as presented.

Carried

Superintendent's Personnel Update Superintendent K. Sacher provided a personnel update during the In Camera portion of the meeting.

Facilities Update Associate Superintendent Corporate Services S. Russell provided a facilities update during the In Camera portion of the meeting.

Negotiations Committee - Meeting A negotiations update was provided during the In Camera portion of the meeting. The minutes of the May 18, 2017 meeting were provided for review. A revision to the minutes was made to remove the motion regarding serving notice.

Resolution #20170531013

Moved By: T. James

Motion that Chinook's Edge School Division No. 73 Board of Education appoint S. Ball as the representative for Classroom Initiative Funding.

Carried

2017/2018 Budget Update Treasurer S. Roy attended the meeting to provide an update on the 2017/2018 budget.

The Trustees discussed how to handle the \$800,000 transportation deficit. It was noted that it is important to build a budget that is not reliant on land sales. This year \$700,000 will be funded from land sales and \$100,000 will come from instruction. Approximately \$200,000 from the remaining \$700,000 set aside in instruction to cover the deficit this year will be used for staffing and \$500,000 will go into unrestricted reserves. It was noted that unrestricted reserves are dangerously low for day to day operations. The goal is to slowly build the reserves back up on an annual basis.

Finance Committee Board representative R. Fisher provided an update from the May 23, 2017 Finance Committee meeting. The minutes of the meeting were circulated at the meeting.

The results of the auditor RFP were shared and the Trustees debated a three versus five year contract.

Resolution #20170531016

Moved By: H. Bilton

Motion that Chinook's Edge School Division No. 73 Board of Education appoint the firm of MNP as the Division Auditors for the

period ending August 31, 2021.

Carried

The Trustee remuneration report was discussed and it was noted that a separate line for TEBA and the rural caucus have been created.

The Finance Committee minutes will be edited to reflect that \$700,000 of the transportation deficit will be funded from land sales and \$100,000 from instruction. \$500,000 will go into unrestricted reserves this year.

S. Roy left the meeting at 2:05 p.m.

**Locally
Developed
Courses**

Resolution #20170531018

Moved By: H. Bilton

Motion that Chinook's Edge School Division No. 73 Board of Education approve this 24th day of May 2017, the following Locally Developed Courses:

Course Name	Credit	Status	Start Date	Expiry Date	Development Type
Film & Media Art 15 LDC1092	3 & 5	Authorized (New)	September 1, 2017	August 31, 2021	Acquired
Film & Media Art 25 LDC2092	3 & 5	Authorized (New)	September 1, 2017	August 31, 2021	Acquired
Film & Media Art 35 LDC3092	3 & 5	Authorized (New)	September 1, 2017	August 31, 2021	Acquired

Carried

**Assurance
Review -
Regional
Engagement
Session**

The June 13th Assurance Review Regional Engagement Session being held in Calgary was discussed. Mr. Sacher indicated that Associate Superintendent System Services K. Barber would be attending. Trustees C. Butler, H. Bilton and R. Fisher indicated that they would attend.

Audit Committee

No report at this time.

**Education
Committee**

The minutes of the May 24, 2017 Education Committee meeting will be provided at the June 21, 2017 Board of Education meeting.

Resolution #20170531022

Moved By: S. Cooper

Motion that Chinook's Edge School Division No. 73 Board of Education direct the Superintendent to add the policy pre-ambule to the policy and procedure section of the website as amended.

Carried

Resolution #20170531023

Moved By: R. Fisher

Motion that Chinook's Edge School Division No. 73 Board of Education approve the Trustee Handbook as presented.

Carried

Resolution #20170531024

Moved By: G. Kerr

Motion that Chinook's Edge School Division No. 73 Board of Education direct all Trustees to pay for their own graduation advertisements with permission to use the CESD logo.

Carried

Facilities and Maintenance Committee

Board representative G. Kerr provided a verbal update from the May 16, 2017 Facilities & Maintenance Committee meeting. The minutes of the meeting were provided for review.

An update was provided on the budget as well as on the Olds Koinonia lease.

Parents Matter Committee

No report at this time.

Policy Committee

No report at this time.

Public Consultation Committee

No report at this time.

Teachers Matter

No report at this time.

Technology Committee

Board representative H. Bilton provided a update from the May 24, 2017 Technology Committee meeting.

An update on the budget was provided.

The Google Summit being held August 24th and 25th at Olds College was discussed. Trustees are welcome to attend.

Transportation Committee

A verbal update was provided from the May 18, 2017 Transportation Committee meeting. The minutes were circulated at the meeting.

The safety audit was discussed. The Transportation department was commended on a job well done.

Changes to the boundaries were discussed. It was noted that these changes are being made to straighten out the boundaries and bring them into line with what is actually occurring. The Trustees were assured that there wouldn't be any families forced to change schools because of the boundary change. Mr. Russell showed the Trustees maps illustrating the changes.

Resolution #20170531032

Moved By: C. Huelsman

Motion that Chinook's Edge School Division No. 73 Board of Education adjust the Bowden/Innisfail Boundary from SE&SW-06-35-01-W5 and the South portions of 08-35-01-W5; 09-35-01-W5; 10-35-01-W5; 11-35-01-W5 and 12-35-01-W5 and SW-06-35-28-W4 a South portions of 05-35-28-W4; 04-35-28-W4; 03-35-28-W4, to North portions of 31-34-01-W5; 32-34-01-W5; 33-34-01-W5; 34-34-01-W5; 35-34-01-W5; 36-34-01-W5; 31-34-28-W4

Carried

Resolution #20170531033

Moved By: C. Huelsman

Motion that Chinook's Edge School Division No. 73 Board of Education adjust the Olds/Bowden/Sundre Boundary from East portions of 05-34-03-W5; 08-34-03-W5 to the east portion of 06-34-03-W5; 07-34-03-W5 and the east portions of 14-34-04-W5; 23-34-04-05, to East portions of 18-34-03-W5; 19-34-03-W5 and extend to NW-30-34-03-W5 and extend west to the river.

Carried

Resolution #20170531034

Moved By: C. Huelsman

Motion that Chinook's Edge School Division No. 73 Board of Education remove the North portion of 35-37-03-W5 and 36-37-03-W5 and move West portions of 02-38-03-W5; 11-38-03-W5; 14-38-03-W5; 22-38-03-W5, to West portions of 01-38-03-W5; 12-38-03-W5; 13-38-03-W5 and extend to NW-13-38-03-W5.

Carried

Associate Superintendent Corporate Services S. Russell reported that \$18,000 was lost in the safety audit due to joint transportation agreements not being in place. Agreements are required with Golden Hills and Rocky View. There may also be a need for an agreement with Red Deer Public for the Journeys Program.

Resolution #20170531036

Moved By: H. Bilton

Motion that Chinook's Edge School Division No. 73 Board of Education enter into joint transportation agreements with Golden Hills School Division and Rocky View School Division.

Carried

C. Huelsman left the meeting at 2:48 p.m.

Resolution #20170531038

Moved By: H. Bilton

Motion that Chinook's Edge School Division No. 73 Board of Education request that the Transportation Committee complete a boundary review to clean up all transportation boundaries.

Carried

Superintendent Update

Superintendent K. Sacher provided a verbal update:

- Media articles regarding S. Bexon and T. Johnson were provided for information.
- A visit to Innisfail High School took place on May 16th to acknowledge the positive changes occurring within the school.
- An update was provided on the School Nutrition Project. Penhold Elementary School was selected to receive the funding of \$141,000 due to socio economic data, the passion of the administration team and the location of a servery nearby. Division Principal J. Drent is taking the lead in this project. Concerns regarding the reporting expectations for the funding were expressed.
- Alberta Education will be visiting Horizon School on June 14th. A parent is also trying to get Brian Jean to visit the school.
- A LGBTQ+ gathering is being held on June 9th from 9:00 a.m. to 12:00 p.m. in the Boardroom. Chair C. Butler indicated that she would attend the event if nobody else was able to. Superintendent K. Sacher will attend part of the event.
- An update on the medical marijuana facility being planned in Olds across from the high school was provided. Associate Superintendent Corporate Services S. Russell attended the Olds Town Council meeting to oppose the facility however it received approval to proceed.

Community Learning Campus

Board representative R. Fisher provided an update from the May 17th CLC Governance meeting. The CLC budget will be presented at the June 7th Education Committee meeting. Positive comments were shared regarding the great job that J. Taylor is doing in the CLC Director role.

Correspondence

Chair C. Butler reviewed the following correspondence:

- A letter from Tanya McDonald, Vice President, Advancement Olds College, dated May 4, 2017 regarding introductions at the Gala.
- Thank you cards from the Red Deer Festival of the Performing Arts were circulated at the meeting.

Trip Requests

There were no trip requests received.

A summary of field trips approved for 2016/2017 and 2017/2018 was provided for information.

Board Strategic Plan

The 2016-2017 Board Strategic Plan was provided for review.

**Alberta School
Boards
Association**

Board representative H. Bilton provided a verbal update:

- The next Zone 4 meeting is being held on Monday, May 29th in the Boardroom. The Edwin Parr awards ceremony will follow at the Innisfail library.
- Trustee S. Ball indicated that he is planning to run for the interim position of ASBA Vice President. The Board indicated that they would support Trustee Ball with his campaign including paying for a hospitality suite at the SGM if desired.

**Public School
Boards
Association**

Board representative S. Cooper provided a verbal update:

- The student voice sessions at the SGM were discussed. CESD will not be sending any students.

**Canadian School
Boards
Association**

No report at this time.

**National School
Boards
Association**

No report at this time.

**Meeting
Evaluation**

Trustee S. Ball will provide an evaluation at the next meeting.

Resolution #20170531049

Moved By: S. Cooper

Motion to adjourn the meeting at 3:10 p.m.

Carried

C. Butler - Chair

R. Fisher - Vice Chair

S. Russell - Corporate Secretary