



Board of Education

Date : Wednesday, January 10, 2018

Start time : 9:00 AM

Location : Boardroom

Call to Order

Trustees Present: H. Bilton, S. Cooper, M. Copley, C. Huelsman, T. James (by Google Hangout), G. Kerr, J. Knispel-Matejka, A. Tarnoczi

Trustees Absent: C. Butler

Staff: S. Bexon - Communications Officer/Recording Secretary, K. Sacher - Superintendent of Schools

Chair H. Bilton called the meeting to order at 9:03 a.m.

Agenda Approval

Additional items were called for.

Resolution #20180116003

Moved By: C. Huelsman

Motion to accept the agenda with the following addition:

6.12 Rural Caucus

Carried

Minutes Approval

The minutes of the December 13, 2017 Board of Education meeting were provided for review.

Resolution #20180116005

Moved By: M. Copley

Motion to approve the minutes of the December 13, 2017 Board of Education meeting as presented.

Carried

Resolution #20180116006

Moved By: S. Cooper

Motion to move the meeting In Camera at 9:05 a.m.

Carried

It was noted that H. Bilton, S. Cooper, M. Copley, C. Huelsman, T. James (by Google Hangout), G. Kerr, A. Tarnoczi, J. Knispel-Matejka and K. Sacher remained in the meeting at this time.

Resolution #20180116008

Moved By: J. Knispel-Matejka

Motion to return to the regular meeting at 9:43 a.m.

Carried

RECESS: 9:43 a.m.

RECONVENE: 9:55 a.m.
S. Bexon entered the meeting at this time.

**Superintendent's
Personnel
Update**

Superintendent K. Sacher provided an update on personnel items during the In Camera portion of the meeting.

Resolution #20180116011

Moved By: J. Knispel-Matejka

Motion to accept the personnel report as presented.

Carried

**Accounts
Payable**

The Accounts Payable cheques over \$500 and direct deposits for December 2017 were reviewed during the In Camera portion of the meeting.

Facilities Update

Superintendent K. Sacher provided an update on facilities during the In Camera portion of the meeting.

**Negotiations
Committee**

No report was provided.

**Board School
Visits Reminder**

A reminder of the upcoming Board school visits on January 17th was provided.

Audit Committee

No report was provided.

**Finance
Committee**

No report was provided.

**Education
Committee**

The minutes of the December 13, 2017 Education Committee meeting were provided for review. The minutes will be revised to indicate that Trustee Bilton was not present at the meeting.

**Facilities and
Maintenance
Committee**

No report was provided.

**Parents Matter
Committee**

No report was provided.

**Policy
Committee**

Board representative A. Tarnoczi provided a verbal update from the December 18, 2017 Policy Committee meeting. The minutes of the meeting were provided for review. A review is being completed of all Board committees and the findings will be presented at a later date.

Resolution #20180116022

Moved By: S. Cooper

Motion that Chinook's Edge School Division No. 73 Board of Education amend Policy PL 2 –01.3.0 Board Organizational Meeting that

Requirements and Limits 2c to read “Establish the rules for populating all Adhoc and standing committees and board representation to external committees and organizations as required”.

Carried

Resolution #20180116023

Moved By: J. Knispel-Matejka

Motion that Chinook's Edge School Division No. 73 Board of Education add to the January 2018 Education Committee meeting agenda, discussion of guidance regarding the expectations of trustees contesting the election and the expectations of trustees newly elected prior to being sworn in.

Carried

The Superintendent will guide the overall conversation about the interaction of school administrators with Trustees during an election.

Resolution #20180116025

Moved By: S. Cooper

Motion that Chinook's Edge School Division No. 73 Board of Education amend PL 2 – 03.4.0 Trustee Remuneration Requirements and Limits 1c to “electronic communications allowance of \$50.00”

Carried

Resolution #20180116026

Moved By: S. Cooper

Motion that Chinook's Edge School Division No. 73 Board of Education amend PL 2 – 03.4.0 Trustee Remuneration to add 1k – "once per term, trustees will receive an electronic device from the Division to use or with required receipts, an allowance up to \$750 to purchase an electronic device (the purchase is only eligible for reimbursement if the device meets the Division's technology standards)".

Carried

Resolution #20180116027

Moved By: S. Cooper

Motion that Chinook's Edge School Division No. 73 Board of Education amend PL 3 – 05.1.1 Financial Planning assurance 3 to remove “December” and replace with “January” and will now read "On or before the January Board meeting, the Superintendent shall present the Board with the planned timelines for meeting the reporting requirements outlined in Requirements and Limits 3 of this policy".

Carried

**Public
Consultation
Committee**

No report was provided.

Teachers Matter

No report was provided.

**Technology
Committee**

No report was provided.

Transportation Committee

No report was provided.

Superintendent Update

Superintendent K. Sacher provided a verbal update:

- Professional photographs are scheduled for the January 24th Education Committee meeting.
- A Student Services grant application regarding student wellness and the social emotional framework was not successful. After initially being told the grant would impact up to 10 Boards, the funding went to just one. Mr. Sacher did not know who the recipient was.

ACTION: Superintendent K. Sacher will provide written background to Trustee C. Huelsman so that the Zone can consider formulating a letter to the ministry.

- The Board was asked to reflect on how they want to conduct Land Acknowledgements, to show respect for the work of the Truth and Reconciliation Committee and its Calls to Action. Mr. Sacher indicated that Sharlene Bearhead's presentation on March 8th may provide more direction. A request was made that additional information be provided to the Trustees on this topic prior to the March 8th presentation. This topic will be added to the February Education Committee meeting and then following the presentation, the Board will discuss the direction it wants to take.
- Schools have mapped out a series of diploma exam preparation and perusal from January 16th to 19th, in addition to the school-specific exam preparation.

T. James lost video connection at 10:35 a.m. and a telephone connection was established.

- The Lieutenant Governor will be visiting Penhold Crossing Secondary School / Town of Penhold on January 26th. The Trustees were provided with invitations from the Town of Penhold.
- Mr. Sacher spoke about the Division's involvement with CASS. The Superintendent of Edmonton Public is involved and is being very helpful in our current focus on numeracy. L. Steele spent two days of the Christmas break with Edmonton Public to continue to develop a joint initiative regarding mathematics and numeracy. Edmonton Public shared an outcomes framework document that CESD is very enthused to begin using in our schools. We are sharing implementation and will bring teams of our people to collaborate with teams of their people. Mr. Sacher emphasized that L. Steele represents us so well in that environment and that the Board should be proud.
- The roll-out of the report card pilot, which includes percentages, has been well received, including in the media.

Community Learning Campus

No report was provided.

Enrolments

Superintendent K. Sacher reviewed Division enrolments as of December 18, 2017.

Correspondence

The following correspondence was reviewed:

- A letter from Ever Active Schools, dated December 14, 2017 regarding the upcoming Pan Canadian School Health Summit: Shaping the Future in Treaty 7, Lake Louise from January 31st to February 3rd. C. Butler and H. Bilton are registered to attend.
- A letter from Bob Allen, Chair, Alberta Rural Education Symposium, dated December 4, 2017 regarding the Rural Alberta Education Symposium being held March 4-6, 2018 in Edmonton at the Fantasyland Hotel.

Resolution #20180116036

Moved By: S. Cooper

Motion that Chinook's Edge School Division No. 73 Board of Education direct the Board Chair to send a letter to the CAO and Council of neighbouring municipalities represented in our Division, encouraging them to attend the Rural Education Symposium including information about the cost and pre-registration.

Carried

Trip Requests

No trip requests were received.

A list of all field trips approved for 2017/2018 was provided for information.

The Board discussed their position on international travel and some of the challenges that this presents. They agreed to invite Principal T. Christensen to an Education Committee to hear his perspective on some of the challenges that have arisen.

Trustee C. Huelsman will include a roundtable discussion at the next zone meeting, to determine where other boards stand on this issue.

Trustee Remuneration and Expenses

Remuneration and Expense sheets for December 2017 were already submitted.

Board Strategic Plan - 2017/2018

The Board strategic plan for 2017-2018 was provided for review. This will be discussed further at the January Education Committee meeting. H. Bilton requested that trustees populate the Google document prior to that meeting.

Board Work Plan - 2017/2018

The 2017-2018 Board Work Plan was provided for information. A review of the first quarter was completed.

Alberta School Boards Association

An update was provided on recent ASBA items:

- Highlights of the last zone meeting were distributed. An update was already provided by Trustee Knispel-Matejka at the last meeting.
- The date of next Zone 4 meeting is January 22nd in Stettler. Please let B. Milman know if you are planning to attend.
- The Winter Leadership Academy is being held January 14-16, 2018 at the

Doubletree in Edmonton. M. Copley, H. Bilton and J. Knispel-Matejka are attending.

- The 2018 SGM is being held June 4-5, 2018 at the Sheraton Hotel in Red Deer. Please let S. Westwood know if you are planning to attend.

Canadian School Boards Association

No report was provided.

National School Boards Association

No report was provided.

Rural Caucus

H. Bilton reported that at the pre-budget meeting, the topic of attending conferences was discussed. The Minister wants Trustees to attend pertinent events, but wants them to be fiscally responsible. Detailed notes of the meeting can be requested from H. Bilton if anyone is interested. Information regarding CESD's collaborative initiatives with busing (Red Deer Catholic) and technology (Canadian Rockies) was shared at the meeting. It was noted that the Rural Caucus has been excellent so far and the directors are taking on finance, mental health and transportation items.

Bruce Moltzan Scholarship

Many people joined the meeting for the scholarship presentation. Mr. Sacher outlined the Bruce Moltzan Scholarship, which supports highly academic students. The Board congratulated Erin Busaan from Hugh Sutherland School for attaining a 96% average.

Marcie Perdue - Doctorate

The Board congratulated Dr. Marcie Perdue on attaining a Doctorate of Education in K-12 Leadership. Mr. Sacher emphasized Dr. Perdue's incredible work on this project, which she has devoted every spare moment to for the last five years. Her Doctoral Thesis was to create a Knowledge Network for Teachers, with tools and resources for impactful teaching.

Evan Staal - Certified Professional Accountant

The Board congratulated Evan Staal, Accounting Technician, for attaining the Chartered Professional Accountant designation. Mr. Sacher described Mr. Staal as a perfect example of succession planning, as he is a highly professional person at the beginning of a long career.

Meeting Evaluation

No meeting evaluation was provided.

Resolution #20180116049

Moved By: J. Knispel-Matejka

Motion to adjourn the meeting at 11:57 a.m.

Carried

C. Butler - Chair

H. Bilton - Vice Chair

S. Russell - Corporate Secretary