



## Chinook's Edge School Division No. 73

### Board of Education

Date: Wednesday, February 6, 2019  
Time: 9:00 AM  
Location: Boardroom

#### Attendance

Trustees Present: C. Butler  
H. Bilton (*not present at the start of the meeting*)  
S. Cooper  
T. James  
G. Kerr  
J. Knispel-Matejka  
A. Tarnoczi

Trustees Absent: M. Copley  
C. Huelsman

Staff: S. Babb  
S. Russell  
K. Sacher (*not present at the start of the meeting*)  
Ray Hoppins

#### Call to Order

Chair C. Butler called the meeting to order at 9:00 a.m.

#### Land Acknowledgement • Treaty 7

Trustee A. Tarnoczi opened the meeting with a Treaty 7 Land Acknowledgement.

#### Agenda/Minutes Approval

#### Agenda Approval

Chair C. Butler called for additional agenda items.

#### Resolution # 20190206001

Moved By: G. Kerr

#### Motion to approve the agenda with the following additions:

#### 6.7 Rural Education Symposium

**6.8 Seat Belts in Buses**  
**6.9 Penhold Meeting**

**Carried**

**Minutes Approval**

**Resolution # 20190206002**

Moved By: J. Knispel-Matejka

**Motion that Chinook's Edge School Division No. 73 Board of Education approve the minutes of the January 9, 2019 Board of Education meeting as presented.**

**Carried**

**In Camera**

**Resolution # 20190206003**

Moved By: A. Tarnoczi

**Motion to move the meeting In Camera at 9:03 a.m.**

**Carried**

It was noted that C. Butler, S. Cooper, T. James, G. Kerr, J. Knispel-Matejka, A. Tarnoczi, S. Russell, and R. Hoppins remained in the meeting at this time.

R. Hoppins left the meeting at 9:52 a.m.  
H. Bilton entered the meeting at 10:24 a.m.  
K. Sacher entered the meeting at 10:36 a.m.

**Resolution # 20190206004**

Moved By: S. Cooper

**Motion to return to the regular meeting at 10:43 a.m.**

**Carried**

**RECESS: 10:43 a.m.**  
**RECONVENE: 10:56 a.m.**

## **Personnel**

Associate Superintendent People Services R. Hoppins provided an update during the In Camera portion of the meeting.

### **Resolution # 20190206005**

Moved By: T. James

**Motion that Chinook's Edge School Division No. 73 Board of Education accept the personnel report as presented.**

**Carried**

## **Superintendent's Personnel Update**

Associate Superintendent R. Hoppins provided an update on behalf of Superintendent K. Sacher during the In Camera portion of the meeting.

### **Accounts Payable - attachment**

The Accounts Payable cheques over \$500.00 and direct deposits for January 2019 were reviewed during the In Camera portion of the meeting.

## **Facilities Update**

Associate Superintendent Corporate Services S. Russell provided a facilities update during the In Camera portion of the meeting.

### **Resolution # 20190206006**

Moved By: J. Knispel-Matejka

**Motion that Chinook's Edge School Division No. 73 Board of Education extend the offer to purchase the Red Deer Property to December 31, 2019.**

**Carried**

*(G. Kerr did not vote)*

## **Negotiations Committee / TEBA Update**

Associate Superintendent Corporate Services S. Russell provided an update on negotiations during the In Camera portion of the meeting.

### **Bus RFP**

The Trustees discussed the bus RFP during the In Camera portion of the meeting. Transportation Director D. Brandt was in attendance.

## **Resolution # 20190206007**

Moved By: S. Cooper

**Motion that Chinook's Edge School Division No. 73 Board of Education award the bus RFP to Western Bus and to proceed with the purchase of seven new buses.**

**Carried**

### **Transportation Fees**

Associate Superintendent Corporate Services S. Russell provided an update on transportation fees during the In Camera portion of the meeting.

### **Trustee Remuneration**

Trustee remuneration was discussed during the In Camera portion of the meeting. Treasurer S. Roy was in attendance.

### **Regular Business**

#### **Superintendent Update**

Superintendent K. Sacher provided a verbal update:

- The French Immersion program in Innisfail was discussed. Associate Superintendent Learning Services L. Steele attended for this portion of the meeting.
- M. Perdue was successful in receiving an Alberta Health Services Mental Health Capacity Building Grant for \$235,000/year over the next three years. There will be four success coaches hired (2 in Elnora and Delburne and 2 in Spuceview and Bowden) with R. Notely being the coordinator. The focus of the project is to build mental health supports and universal strategies for all students and some targeted group work in the areas of self regulation, healthy relationships, conflict resolution, resiliency, coping strategies and support for FNMI and LGBTQ.

**Action: Superintendent K. Sacher will find out when the success coaches will be starting as well as how the effectiveness of this program and the YES! Program in the south is monitored and will follow-up with the Board.**

- A Wellness Exchange is being facilitated by Alberta Health Services in Elnora with four staff joining M. Perdue. The purpose is to help staff support students with mental health strategies.
- The Superintendent is attending a two day C21 conference around social emotional learning. The conference is being held in Vancouver

with a visit to the Surrey School District. Mr. Sacher reported that he would not be attending the February Education Committee meeting.

- A change has been made to the Board Work Plan as the CLC budget will be presented at the May 1st Education Committee meeting rather than in March.
- The letter to the Deputy Minister regarding the GSA held in Carstairs has been finalized and hand delivered.

## **New Business**

### **Policy Assurances Quarterly Review (November - January)**

Superintendent K. Sacher presented the quarterly policy assurance review from November to January.

### **Financial Planning Requirements (as per PL 3-05.1.0)**

As per PL 3-05.1.0 (Financial Planning), Superintendent K. Sacher presented the CESD 2019-2020 RAWG Timelines and Processes.

### **Red Deer Festival of Performing Arts**

The Board reviewed a request for a donation received from the Red Deer Festival of Performing Arts, dated January 13, 2019.

#### **Resolution # 20190206008**

Moved By: H. Bilton

**Motion that Chinook's Edge School Division No. 73 Board of Education provide financial support in the amount of \$700 (seven hundred dollars) to the Red Deer Festival of Performing Arts for their 2019 festival.**

**Carried**

### **Central Alberta Regional Science Fair**

The Board reviewed a request for a donation received from the Central Alberta Rotary Science Fair, dated January 16, 2019.

#### **Resolution # 20190206009**

Moved By: G. Kerr

**Motion that Chinook's Edge School Division No. 73 Board of Education contribute \$1800 to the Central Alberta Rotary Science Fair 2019.**

**Carried**

## Carbon Monoxide Detectors

In light of the incident in Quebec, Associate Superintendent Corporate Services indicated that the media has inquired if CESD will be installing detectors. The Board agreed that maintenance and prevention should be the focus and that they should wait for clear direction from the government.

## Locally Developed Courses

### Resolution # 20190206010

Moved By: A. Tarnoczi

**Motion that Chinook's Edge School Division No. 73 Board of Education approve this 6th day of February, 2019, the following Locally Developed Courses:**

| Course Name        | Credit | Status              | Start Date       | Expiry Date      | Development Type | Developed by School Authority     |
|--------------------|--------|---------------------|------------------|------------------|------------------|-----------------------------------|
| Yoga 15<br>LDC1449 | 3      | Authorized<br>(New) | Jan. 28,<br>2019 | Aug. 31,<br>2019 | Acquired         | Calgary School<br>District No. 19 |
| Yoga 15<br>LDC1449 | 5      | Authorized<br>(New) | Jan. 28,<br>2019 | Aug. 31,<br>2019 | Acquired         | Calgary School<br>District No. 19 |
| Yoga 25<br>LDC2449 | 3      | Authorized<br>(New) | Jan. 28,<br>2019 | Aug. 31,<br>2019 | Acquired         | Calgary School<br>District No. 19 |
| Yoga 25<br>LDC2449 | 5      | Authorized<br>(New) | Jan. 28,<br>2019 | Aug. 31,<br>2019 | Acquired         | Calgary School<br>District No. 19 |
| Yoga 35<br>LDC3449 | 3      | Authorized<br>(New) | Jan. 28,<br>2019 | Aug. 31,<br>2019 | Acquired         | Calgary School<br>District No. 19 |
| Yoga 35<br>LDC3449 | 5      | Authorized<br>(New) | Jan. 28,<br>2019 | Aug. 31,<br>2019 | Acquired         | Calgary School<br>District No. 19 |

**Carried**

## Rural Education Symposium

The Board reviewed a door prize donation request from the Alberta Rural Education Symposium.

**Resolution # 20190206011**

Moved By: H. Bilton

**Motion that Chinook's Edge School Division No. 73 donate two framed pictures as door prizes to the Alberta Rural Education Symposium.**

**Carried**

**ACTION: S. Babb will give H. Bilton the pictures to take with her to the symposium.**

**Seat Belts in Buses**

The Board agreed to monitor the topic and wait for clear direction from the government prior to proceeding with seat belts on school buses.

**Action: S. Russell will send wording to Trustee C. Huelsman so that she can respond to an inquiry.**

**Penhold Meeting**

The Board debriefed on their meeting with the Penhold Town Council. Positive comments were received.

**Action: S. Russell will meet with the three principals in Penhold to determine if there is any interest in helping fund an SRO in that community from their school budgets.**

A suggestion was made that the Innisfail SRO attend a future Education Committee meeting so that the Board is more aware of what the program entails.

**Action: K. Sacher will ask M. Perdue to keep the Board updated on future Penhold SRO meetings that C. Mobley attends.**

**Action: S. Russell will work with the Town of Penhold to update the joint library space agreement and will bring it back to the Board for approval.**

**RECESS: 12:01 p.m.**

**RECONVENE: 12:26 p.m.**

**Committees**

**Audit Committee**

No meeting prior to this meeting.

**Communications Committee**

Board representative H. Bilton provided a verbal update from the January 11th and 23rd Communications Committee meetings. The minutes of the meetings were provided for review.

The goal is to have the key messages document finalized in time for the Rural Symposium. A draft will be sent to the Trustees for review.

### **Finance Committee**

No meeting prior to this meeting.

### **Education Committee**

The minutes of the January 23rd Education Committee meeting were provided for review. The minutes need to be revised to indicate that C. Huelsman was not present at the meeting.

### **Resolution # 20190206012**

Moved By: S. Cooper

**Motion that Chinook's Edge School Division No. 73 Board of Education fund two individuals from two different communities to attend the Alberta School Councils Conference.**

**Carried**

It was noted that one representative from Innisfail High School and Jessie Duncan School will be attending.

### **Resolution # 20190206013**

Moved By: H. Bilton

**Motion that Chinook's Edge School Division No. 73 Board of Education approve the naming of the École Innisfail High School football field to The Jim Brittain Football Field, ensuring that the school works with the Superintendent regarding signage.**

**Carried**

### **Facilities and Maintenance Committee**

No meeting prior to this meeting.

**Action: S. Russell will thank the Facilities department on behalf of the Board for all of their work during the extreme temperatures.**



## **Policy Committee**

Board representative A. Tarnoczi provided a verbal update from the January 24th Policy Committee meeting. The minutes of the meeting were provided for review.

## **Stakeholder Engagement Committee**

Trustee H. Bilton provided a verbal update from the January 11th and 23rd meetings. The minutes of the meetings were provided for review. The portion of the minutes on page two that was copied from the Communications Committee needs to be deleted. The date of the next meeting is February 26th.

## **Technology Committee**

No meeting prior to this meeting.

## **Transportation Committee**

No meeting prior to this meeting.

## **Regular Business**

### **Community Learning Campus**

No meeting prior to this meeting.

Board representative H. Bilton provided an update from the Olds Institute meeting she attended.

## **Enrolments**

Superintendent K. Sacher shared enrolment numbers as of January 30, 2019.

## **Correspondence**

Chair C. Butler reviewed the following correspondence:

- A thank you card from Elnora School was circulated.

## **Trip Requests**

A summary of the trips approved for the 2018/2019 and 2019/2020 school years was provided for review.

## **Trustee Remuneration and Expenses**

Chair C. Butler called for Trustee Remuneration and Expense sheets for January 2019.

## **Board Strategic Plan - 2018/2019**

The Board Strategic Plan working document and action list were provided for review.

## **Board Work Plan - 2018/2019**

The 2018-2019 Board Work Plan was provided for review.

### **Alberta School Board Association**

Board representative H. Bilton provided an update on recent ASBA items:

- January 28th ASBA Zone 4 meeting – a summary of the highlights was provided.
- The date of the next ASBA Zone 4 meeting is February 25th at Red Deer Public. Please let B. Milman know if you are planning to attend.
- The Trustees discussed the potential donation to Careers from ASBA and agreed that they are in favor of a \$1250 donation.

### **Canadian School Boards Association**

Nothing to report.

### **National School Boards Association**

Nothing to report.

### **Rural Caucus**

Nothing to report.

### **Trustee Professional Development Reports - attachment**

The following reports were provided for information:

- Learning Sessions FGM 2018 – M. Copley
- ACEE Thought Leaders Forum on Environmental & Energy Education and Sustainability – H. Bilton
- ASBA Fall General Meeting 2018 - Generative Discussion – H. Bilton
- ASBA FGM 2018 – Day 2 Discussion and Keynotes – H. Bilton
- ASBA Winter Leadership Academy – A. Tarnoczi
- ASBA Winter Leadership Academy – H. Bilton

### **Adjournment**

#### **Resolution # 20190206014**

Moved By: A. Tarnoczi

**Motion to adjourn the meeting at 1:09 p.m.**

**Carried**

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C. Butler - Chair

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H. Bilton - Vice Chair

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S. Russell - Corporate Secretary