



## **Chinook's Edge School Division No. 73**

### **Board of Education**

Date: Wednesday, May 15, 2019  
Time: 9:00 AM  
Location: Boardroom

Trustees Present: C. Butler  
H. Bilton  
S. Cooper  
M. Copley  
C. Huelsman  
T. James  
G. Kerr  
J. Knispel-Matejka  
A. Tarnoczi

Staff: S. Babb  
S. Bexon  
S. Russell  
K. Sacher  
S. Westwood  
Ray Hoppins

#### **Attendance**

SEE ABOVE

#### **Call to Order**

Chair C. Butler called the meeting to order at 9:00 a.m.

#### **Land Acknowledgement • Treaty 7**

Trustee A. Tarnoczi opened the meeting with a Treaty 7 Land Acknowledgement.

#### **Agenda/Minutes Approval**

## **Agenda Approval**

Moved By: H. Bilton

Motion to approve the agenda as presented.

**Carried**

## **Minutes Approval - attachment**

Moved By: C. Huelsman

Motion that Chinook's Edge School Division No. 73 Board of Education approve the minutes of the April 10, 2019 Board of Education Meeting as amended.

**Carried**

## **In Camera**

It was noted that C. Bulter, H. Bilton, M. Copley, C. Huelsman, T. James, G. Kerr, K. Knispel-Matejka, A. Tarnoczi, S. Russell, R. Hoppins and K. Sacher remained in the meeting at this time.

Moved By: J. Knispel-Matejka

Motion to move In Camera at 9:07 a.m.

**Carried**

## **Personnel**

Associate Superintendent People Services R. Hoppins provided an update on personnel items during the In Camera portion of the meeting.

Moved By: C. Huelsman

Motion that Chinook's Edge School Division No. 73 Board of Education accept the personnel report as presented.

**Carried**

### **Superintendent's Personnel Update**

Superintendent K. Sacher provided an update on personnel items during the In Camera portion of the meeting.

S. Cooper joined the meeting at 9:28 a.m.

R. Hoppins left the meeting at 10:10 a.m.

### **Accounts Payable - attachment**

The Accounts Payable cheques over \$500.00 dollars and the direct deposits for April 2019 were reviewed during the In Camera portion of the meeting.

### **Facilities Update - attachment**

Associate Superintendent Corporate Services S. Russell provided a facilities update during the In Camera portion of the meeting.

### **Resolution # 20190515005**

Moved By: A. Tarnoczi

Motion that the Chinook's Edge School Division No. 73 Board of Education award the roofing tenders as presented.

**Carried**

### **Negotiations Committee/TEBA Update**

Associate Superintendent Corporate Services S. Russell provided an update on negotiations during the In Camera portion of the meeting.

### **4x4 Formation - attachment**

Associate Superintendent Corporate Services S. Russell provided an update to the 4x4 Formation.

Moved By: S. Cooper

Motion to return to the regular meeting at 10:35 a.m.

**Carried**

## **New Business**

### **Policy Assurance Quarterly Review (February - April) - attachment**

Recess: 10:35 a.m.

Reconvene: 10:48 a.m.

The Board reviewed the Policy Assurance 2018/2019 document for February to April.

### **Pre-Kindergarten Program Update - attachment**

Associate Superintendent Corporate Services S. Russell provided an update on the Pre-K programs in Chinook's Edge. At this time there are six schools that offer Pre-K. In 2018/2019 there were a total of 169 Program Unit Funded students within Chinook's Edge.

### **Roy E. Cope Award - attachment**

The Board of Education discussed the Roy E. Cope Trust Fund and the 2019 recipient.

Moved By: H. Bilton

Motion that Chinook's Edge School Division No. 73 award the Roy E. Cope award to Jim Brittain from Innisfail High School.

**Carried**

Moved By: C. Huelsman

Motion that Chinook's Edge School Division No. 73 will announce the recipient of the Roy E. Cope award annual in May and acknowledge the recipient at Celebrations.

**Carried**

## **Committees**

### **Communications Committee (May 8th & May 13th) – attachment**

Committee Chair H. Bilton provided an update from the May 8th Communications Committee meeting. Highlighting that congratulation letters have been sent out. Key messages document is up to date.

Trustees stressed that we want to keep sending a message to the UCP to consult.

Moved By: H. Bilton

Motion that Chinook's Edge School Division No. 73 approve that the Communications Committee and the Stakeholder Engagement Committees include the alternate as a regular attendee until the end of the school year.

**Carried**

**Education Committee (May 1st) - RECOMMENDATIONS - attachment**

The minutes of the May 1, 2019 Education Committee meeting were provided for review.

Moved By: H. Bilton

Motion that Chinook's Edge School Division No. 73 Board of Education direct the Superintendent to review the community trip guidelines and how they are communicated.

**Carried**

Moved By: C. Huelsman

Motion the Chinook's Edge School Division No. 73 Board of Education direct the Chair to reply to Cathy Hogg, President of PSBA to thank her and inform her the Chinook's Edge School Division will not be attending.

**Carried**

Moved By: C. Huelsman

Motion that Chinook's Edge School Division No. 73 Board of Education direct the Superintendent to arrange meetings with both Red Deer College and Olds College, sequencing Red Deer college first for the fall of 2019.

**Carried**

## **Facilities and Maintenance Committee**

No meeting prior to this meeting.

## **Policy Committee (April 16th & May 7th) - RECOMMENDATIONS - attachment**

Board representative A. Tarnoczi provided a verbal update from the April 16th and May 7th Policy Committee Meetings.

The following policies were discussed at length and will go back to the Policy Committee for review:

- PL 3-07.1.0 Donations
- PL 3-07.2.0 Sponsorship and Partnership
- PL 3-07.2.0 Fundraising

Associate Superintendent Corporate Services S. Russell reviewed AP 5-14 Donations and AP 5-08 School Fundraising with the Board.

There was further discussion by the Board regarding the following topics

- Reviewing Credit Card Expenses
- Cancelling a Board Meeting

Moved By: S. Cooper

Motion that Chinook's Edge School Division No. 73 Board of Education approve PL 2-01.2.1 Financial Reporting at Board Meetings as amended.

**Carried**

Moved By: G. Kerr

Motion that Chinook's Edge School Division No. 73 Board of Education approve PL 3-05.2.0 Financial Administration as amended.

**Carried**

## **ASCA Conference Update - attachment**

Trustees S. Cooper, H. Bilton and J. Knispel-Matejka provided an updated on the ASCA conference.

L. Mountain, member of Innisfail High's School council joined the meeting at 11:49 a.m. L. Mountain shared that this was the first time attending the ASCA conference and she learned how much parents have a say in schools. The breakout sessions were wonderful. L. Mountain thanked the Board for the opportunity to attend.

Trustee G. Kerr asked what key learning she brought back from the conference. L. Mountain believes that it was the physical activity session.

L. Mountain shared that she would definitely promote school councils to attend this conference in the future and will provide a written overview which Chinook's Edge will share with other school councils.

Trustee J. Knispel-Matejka shared that all information from the conference will be available on the ASCA website in the near future.

S. Cooper shared highlights from the Penhold parent that also attended the conference.

Recess: 12:05 p.m.

Reconvene: 12:49 p.m.

### **Stakeholder Engagement Committee**

No meeting prior to this meeting.

### **Technology Committee**

No meeting prior to this meeting.

### **Transportation Committee**

No meeting prior to this meeting.

### **Regular Business**

#### **Superintendent Update**

Superintendent K. Sacher provided an update to the Board.

Graduation Ceremonies: Associate Superintendent People Services R. Hoppins will be working with both Cremona School and Hugh Sutherland School to see if the public

ceremonies for graduation can be done at different times to allow Trustees and the Superintendent to attend both. An update to the Board will be provided in June.

Instructional Leadership Review: Dr. Pam Adams conducted a review of the IL approach to school administrator leadership development. School administrators support and appreciate the IL approach and helped identify a number of improvements, that will be acted upon by COLT.

Grade 12 Career Survey: Grade 12 students will be surveyed this year and next year both Grade 11 & 12 will be surveyed.

The ADCOS planning day was May 2nd and it brings all of our administrators together. Tara Schmidt the new Parent Advocate was introduced to Administrators. For a portion of the day Administrators had time to plan together for their school.

Retiree visits: - Superintendent K. Sacher shared that he tries to connect with all retirees throughout the school division with congratulations and a personal invitation to Celebrations.

CASS president role: It has been very busy since the election. As CASS president K. Sacher had the opportunity to meet with Minister of Education, Adriana LaGrange, to discuss issues including budget, new growth and the implications of the teacher settlement.

### **Community Learning Campus**

Board representative T. James provided an update from the May 14, 2019 Community Learning Campus meeting. The CLC is transitioning into an operations model and there will now be two meetings per year. The committee discussed Dual Credit to ensure that all understand what it is. Partners will be getting together to improve the functioning of the CLC. The committee is looking ahead at programming and opportunities for youth.

### **Enrolments - attachment**

Superintendent K. Sacher shared enrolment numbers as of May 6, 2019.

### **Correspondence - attachment**

Board Chair C. Butler will review the following correspondence items:

- An invitation to APEGA's annual reception and dinner on May 29th. Board Chair C. Butler will attend.



- An invitation to the Red Deer College Convocation being held on June 7th was circulated.
- Thank you cards from Stella Brown, Slaite Clazie and Sophia Vermeulen regarding the Olds & District Kiwanis Music Festival were circulated.
- A thank you card from Ley-Anne Mountain regarding the Alberta Coucils Conference held in Edmonton April 26-28, 2019 was circulated.
- A letter from the Premier of Alberta was circulated.

### **Trip Requests - attachment**

A summary of the trips approved for the 2018/2019 school year was provided for review.

### **Trustee Remuneration and Expenses**

Chair C. Butler called for Trustee expense sheets for April 2019.

### **Board Strategic Plan - 2018/2019 - attachment**

The Board Strategic Plan was provided for review.

### **Board Work Plan - 2018/2019 - attachment**

The Board Work Plan was provided for information. Trustee M. Copley suggested the addition of graduation ceremonies and Award nights and Remembrance Day assemblies to the Board Work Plan in January.

Moved By: M. Copley

Motion that Chinook's Edge School Division No. 73 Board of Education approve the addition of graduation ceremonies, award nights and Remembrance Day assemblies to the Board Work Plan in January.

**Carried**

## **Alberta School Board Association - attachment**

Board representative H. Bilton provided an update on recent ASBA items.

- April 29th ASBA Zone 4 meeting highlights were attached for review.
- The next ASBA Zone 4 meeting is May 27, 2019 at Chinook's Edge. Please let B. Milman know if you are planning to attend.
- The ASBA Spring General Meeting is being held June 3-4, 2019 in Red Deer.
- The budget and bylaws are provided for discussion:
  - 2/SGM2019 – Amendment to Bylaw 5: Board of Director Members (clause 5.6.2) – Page 51 - **support**
  - 3/SGM2019 – Amendment to Bylaw 15: Zones of the Association (clause 15.2.25) – Page 52 - **support**
  - 4/SGM2019 – Amendment to Bylaw 15: Zones of the Association (clause 15.4) – Page 53 - **support**
  - 5/SGM2019 – Amendments to Bylaws 3, 5 and 15 regarding Member Entitlements, Executive Duties, and Board of Directors Powers and Duties (clauses 2.1, 7.1.1. and 8.1) – Page 55 - **support**
  - 6/SGM2019 – Amendment to Bylaw 13: Association Budget and Membership Fees (clause 13.2) – Page 59 - **do not support**
  - 7/SGM2019 – Amendments to Bylaws 3, 5 and 15 to Establish Zone 10: Rural Caucus of Alberta School Boards (RCASB) – Page 61 - **support**
- **Board of Trustees for Chinook's Edge are in support of the ASBA budget.**
- Zone 4 resolution (Vaping). - **This is a fall general meeting issue not a spring general meeting issue.**

## **Canadian School Boards Association**

The CSBA 2019 Congress will be held July 3-6, 2019 at the Westin Harbour Castle Hotel in Toronto, ON. The CSBA 2020 Congress will be held in Banff, Alberta - details to follow.

## **National School Boards Association**

Nothing to report.

## **Rural Caucus**

No meeting prior to this meeting. Board Representative A. Tarnoczi reminded Trustees of the June 2nd Rural Caucus meeting at Red Deer College.

## **Trustee Professional Development Reports**

Trustee C. Huelsman shared information on the Alberta Community Crime Association Conference that she attended in Canmore. There was no representation from rural school boards and she highly recommends that trustees attend next year.

Trustee S. Cooper shared information on Red Deer College regarding the State of the College address.

## **Adjournment**

Moved By: A. Tarnoczi

Motion to adjourn the meeting at 2:54 p.m.

**Carried**

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C. Butler - Chair

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H. Bilton - Vice Chair

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S. Russell - Corporate Secretary

