

Chinook's Edge School Division No. 73

Board of Education

Date: Time: Location:	Wednesday, June 26, 2019 9:00 AM Boardroom
Trustees Present:	C. Butler H. Bilton S. Cooper C. Huelsman T. James G. Kerr J. Knispel-Matejka A. Tarnoczi
Trustees Absent: Staff:	M. Copley S. Babb C. Beck S. Bexon S. Russell K. Sacher S. Westwood

Call to Order

Chair C. Butler called the meeting to order at 9:00 a.m.

Land Acknowledgement • Treaty 7 - attachment

Trustee A. Tarnoczi opened the meeting with a Treaty 7 Land Acknowledgement.

Agenda/Minutes Approval

Agenda Approval

Moved By: H. Bilton

Motion to approve the agenda as presented.

Carried

Minutes Approval - attachment

Resolution # 20190626002 Moved By: A. Tarnoczi

Motion that Chinook's Edge School Division No. 73 Board of Education approve the minutes of the May 15, 2019 Board of Education Meeting as amended.

Carried

In Camera

It was noted that C. Butler, H. Bilton, C. Huelsman, T. James, G. Kerr, J. Knispel-Matejka, A. Tarnoczi, S. Russell, R. Hoppins and K. Sacher remained in the meeting at this time.

Resolution # 20190626003

Moved By: G. Kerr

Motion to move In Camera at 9:03 a.m.

Carried

Personnel - attachment

R. Hoppins joined the meeting at 9:00 a.m.

Associate Superintendent People Services R. Hoppins provided an update on personnel items during the In Camera portion of the meeting.

R. Hoppins left the meeting at 9:27 a.m.

Resolution # 20190626004

Moved By: C. Huelsman

Motion that Chinook's Edge School Division No. 73 Board of Education accept the personnel report as presented.

Carried

Superintendent's Personnel Update

Superintendent K. Sacher provided an update on personnel items during the In Camera portion of the meeting.

Accounts Payable - attachment

The accounts payable cheques over \$500.00 dollars and the direct deposits for May, 2019 were reviewed during the In Camera portion of the meeting.

Visa - attachment

Visa purchases over \$500.00 for May 2019 were reviewed during the In Camera portion of the meeting.

Facilities Update

Associate Superintendent Corporate Services S. Russell provided a facilities update during the In Camera portion of the meeting.

Negotiations Committee (May 15th) / TEBA Update - attachment

Associate Superintendent Corporate Services S. Russell provided an update on negotiations during the In Camera portion of the meeting.

Resolution # 20190626005

Moved By: C. Huelsman

Motion to return to the regular meeting at 10:12 a.m.

New Business

CASS Executive Director

K. Sacher introduced B. Litun to the Board of Education.

CASS Executive Director B. Litun attended the meeting to present the Honorarium and CASS President's Scholarship to the Board in appreciation of having Superintendent K. Sacher serve as CASS President.

Locally Developed Courses - attachment

Trustees reviewed the list of the locally developed courses.

Resolution # 20190626007

Moved By: H. Bilton

Motion that Chinook's Edge School Division No. 73 Board of Education approve this 26th day of June, 2019, the following Locally Developed Course(s):

Course Name	Credit	Status	Start Date	Expiry Date	Development Type	Developed by School Authority
Advanced Acting / Touring Theatre (2019) 15LDC1975	3	Authorized	Sep. 1, 2019	Aug. 31, 2023	Acquired	Calgary School District No. 19
Advanced Acting / Touring Theatre (2019) 15LDC1975	5	Authorized	Sep. 1, 2019	Aug. 31, 2023	Acquired	Calgary School District No. 19
Advanced Acting / Touring Theatre (2019) 25LDC2975	3	Authorized	Sep. 1, 2019	Aug. 31, 2023	Acquired	Calgary School District No. 19
Advanced Acting / Touring Theatre (2019) 25LDC2975	5	Authorized	Sep. 1, 2019	Aug. 31, 2023	Acquired	Calgary School District No. 19

Advanced Acting / Touring Theatre (2019) 35LDC3975	3	Authorized	Sep. 1, 2019	Aug. 31, 2023	Acquired	Calgary School District No. 19
Advanced Acting / Touring Theatre (2019) 35LDC3975	5	Authorized	Sep. 1, 2019	Aug. 31, 2023	Acquired	Calgary School District No. 19
Autobody Repair K&E (2019)15LDC1821	5	Authorized	Sep. 1, 2019	Aug. 31, 2023	Acquired	Calgary School District No. 19
Autobody Repair K&E (2019)25LDC2821	5	Authorized	Sep. 1, 2019	Aug. 31, 2023	Acquired	Calgary School District No. 19
Autobody Repair K&E (2019)35LDC3821	5	Authorized	Sep. 1, 2019	Aug. 31, 2023	Acquired	Calgary School District No. 19
Aviation-Flight (2019)15LDC1351	3	Authorized	Sep. 1, 2019	Aug. 31, 2023	Acquired	Calgary School District No. 19
Aviation-Flight (2019)25LDC2351	3	Authorized	Sep. 1, 2019	Aug. 31, 2023	Acquired	Calgary School District No. 19
Aviation-Flight (2019)35LDC3841	3	Authorized	Sep. 1, 2019	Aug. 31, 2023	Acquired	Calgary School District No. 19
Big History (2019)35LDC1017	5	Authorized	Sep. 1, 2019	Aug. 31, 2023	Developed	Chinook's Edge School Division No. 73
Ceramics Advanced Techniques (2019)15LDC1059	5	Authorized	Sep. 1, 2019	Aug. 31, 2023	Acquired	Edmonton School District No. 7

Ceramics Advanced Techniques (2019)25LDC2059	5	Authorized	Sep. 1, 2019	Aug. 31, 2023	Acquired	Edmonton School District No. 7
Ceramics Advanced Techniques (2019)35LDC3059	5	Authorized	Sep. 1, 2019	Aug. 31, 2023	Acquired	Edmonton School District No. 7
Creative Writing & Publishing (2019)15LDC1269	3	Authorized	Sep. 1, 2019	Aug. 31, 2023	Acquired	Calgary School District No. 19
Creative Writing & Publishing (2019)15LDC1269	5	Authorized	Sep. 1, 2019	Aug. 31, 2023	Acquired	Calgary School District No. 19
Creative Writing & Publishing (2019)25LDC2269	3	Authorized	Sep. 1, 2019	Aug. 31, 2023	Acquired	Calgary School District No. 19
Creative Writing & Publishing (2019)25LDC2269	5	Authorized	Sep. 1, 2019	Aug. 31, 2023	Acquired	Calgary School District No. 19
Creative Writing & Publishing (2019)35LDC3269	3	Authorized	Sep. 1, 2019	Aug. 31, 2023	Acquired	Calgary School District No. 19
Creative Writing & Publishing (2019)35LDC3269	5	Authorized	Sep. 1, 2019	Aug. 31, 2023	Acquired	Calgary School District No. 19
Dance (2019)15LDC1413	5	Authorized	Apr. 10, 2019	Aug. 31, 2023	Acquired	Edmonton School District No. 7
Dance (2019)25LDC2413	5	Authorized	Apr. 10, 2019	Aug. 31, 2023	Acquired	Edmonton School District No. 7

Dance (2019)35LDC3413	5	Authorized	Apr. 10, 2019	Aug. 31, 2023	Acquired	Edmonton School District No. 7
ESL Intro to Canadian Studies (2019) 15LDC1212	5	Authorized	Sep. 1, 2019	Aug. 31, 2023	Acquired	Calgary School District No. 19
ESL Intro to Canadian Studies (2019) 25LDC2212	5	Authorized	Sep. 1, 2019	Aug. 31, 2023	Acquired	Calgary School District No. 19
ESL Intro to Science (2019)15LDC1213	5	Authorized	Sep. 1, 2019	Aug. 31, 2023	Acquired	Calgary School District No. 19
ESL Intro to Science (2019)25LDC2213	5	Authorized	Sep. 1, 2019	Aug. 31, 2023	Acquired	Calgary School District No. 19
Paleontology 15LDC1293	3	Authorized(Extension)	Sep.1, 2015	Aug. 31, 2020	Acquired	Golden Hills School Division No. 75
Paleontology 15LDC1293	5	Authorized(Extension)	Sep. 1, 2015	Aug. 31, 2020	Acquired	Golden Hills School Division No. 75
Paleontology25LDC2293	3	Authorized(Extension)	Sep. 1, 2015	Aug. 31, 2020	Acquired	Golden Hills School Division No. 75
Paleontology25LDC2293	5	Authorized(Extension)	Sep. 1, 2015	Aug. 31, 2020	Acquired	Golden Hills School Division No. 75

Paleontology35LDC3293	3	Authorized(Extension)	Sep. 1, 2015	Aug. 31, 2020	Acquired	Golden Hills School Division No. 75
Paleontology35LDC3293	5	Authorized(Extension)	Sep. 1, 2015	Aug. 31, 2020	Acquired	Golden Hills School Division No. 75
Yoga (2019) 15LDC1449	3	Authorized	Sep. 1, 2019	Aug. 31, 2023	Acquired	Calgary School District No. 19
Yoga (2019) 15LDC1449	5	Authorized	Sep. 1, 2019	Aug. 31, 2023	Acquired	Calgary School District No. 19
Yoga (2019) 25LDC2449	3	Authorized	Sep. 1, 2019	Aug. 31, 2023	Acquired	Calgary School District No. 19
Yoga (2019) 25LDC2449	5	Authorized	Sep. 1, 2019	Aug. 31, 2023	Acquired	Calgary School District No. 19
Yoga (2019) 35LDC3449	3	Authorized	Sep. 1, 2019	Aug. 31, 2023	Acquired	Calgary School District No. 19
Yoga (2019) 35LDC3449	5	Authorized	Sep. 1, 2019	Aug. 31, 2023	Acquired	Calgary School District No. 19

Carried

Trustee and Superintendent Remuneration/Expense Quarterly Report (to May 31st)

The Trustee and Superintendent Remuneration/Expenses quarterly report were provided for review.

Policy Assurances Quarterly Review (May-June)

Trustees reviewed the Policy Assurance document for May and June 2019.

3rd Quarter Financial Report (September 1 to May 31) at 10:30 a.m. - attachment

Reconvene: 11:00 a.m. and S. Roy joined the meeting

Treasurer S. Roy presented the 2018/2019 3rd quarter report (September 1st to May 31st) highlighting the following: Revenue: variance in ATRF to be recorded \$1.5 million, Transportation grant is also \$100,000.00 higher than budgeted and full IMR revenue is recorded with approximately \$2.6 million being capitalized. Investment income is anticipated to be higher than budgeted due to increased interest being earned by managing cash balance. Amortization of capital allocations represents amortization to March 31, 2019 - 58.8% on track. Expenses: Certificated salaries and benefits are on track (sub cost over 10 months and teacher costs over 12 months). Non-certified salaries and wages are on track and includes vacation accruals. Interest and bank charges are expected to be higher than budgeted due to increased fundraisers and field trips being paid online.

S. Roy also provided an update on the budget reports for all schools, non-school and school generated funds. An update on Capital Projects was also provided.

Recess: 11:45 a.m.

Reconvene: 12:45 p.m.

Resolution # 20190626008

Moved By: H. Bilton

Motion that Chinook's Edge School Division No. 73 Board of Education accept the 2018/2019 third quarter report as presented.

Carried

2019/2020 Budget - attachment

Treasurer S. Roy presented the 2019/2020 budget for approval.

The 2019/2020 Chinook's Edge School Division (CESD) budget has an operating deficiency of \$2,633,567. With net amortization of \$1.9 million, and capital purchases of \$1.7 million, division operating reserves are expected to decline by \$2.4 million and division capital reserves are expected to remain at \$500,000.

The budget is based on a number of key assumptions. The assumptions are based on the best information available at the time the budget was prepared. If, during the course of the year, the actual results differ from the budget assumptions, the projected yearend financial results will change. Some of the key budget assumptions are:

1. Alberta Education funding rates will remain the same as the 2018/2019 rates.

2. Alberta Education will provide funding for enrolment increases.

3. Alberta Education will eliminate the Classroom Improvement fund of \$1.3 million.

4. Alberta Education will eliminate the Nutrition Program.

5. Transportation, Operations and Maintenance, and Inclusive Education funding will be spent in their respective areas. Investment income in excess of amounts that are required to be allocated to Infrastructure Maintenance and Renewal, scholarships and endowments, capital projects, and school generated funds will be allocated to Transportation. Excess interest is estimated at \$100,000. In addition to the operating grants, fees, and interest, an additional \$386,757 was allocated to the Transportation operating budget which includes bus purchases.

Enrolments are expected to increase by 97 students to a total of 11,181 students.
Compensation: Certificated salaries include an estimate for grid movement. This amount could vary depending on the results of the arbitration, local bargaining, the number of retirements, and the number of new teachers hired. Support staff budgets include an estimate for grid movement.

8. CESD hopes to maintain a 1.5% unrestricted reserve of \$1.95 million.

9. Board governance and system administration expenses are expected to remain at 3.2%, below the cap of 3.6%, resulting in \$500,000 being redirected to instruction.

It was noted that this is the first time in 24 years that Chinook's Edge School Division prepared a Division budget without a Provincial budget.

S. Roy took the Board through the 2019/2020 school by school budgets.

Significant business and financial risks: The Division's primary source of revenue is from the Alberta Government, which means that our viability and sustainability is dependent on this funding. For 2019/2020, there is a risk of revenue falling short of budgeted numbers due to the delay in the 2019 Provincial budget. Another area of financial risk is revenue numbers based on enrolments. This budget assumes a slight increase in enrolment based on current enrolment trends. However, student migration out of some of our communities over the summer might result in lower enrolment. The Division may need to adjust spending plans once the provincial budget and student enrolments are known. The budget includes estimated reserves in central instruction of \$1.2 million at August 31, 2019. Another \$410,000 is expected to come from savings in the average cost of a teacher during 2018/2019 and from school and department reserves at August 31, 2019 that are in excess of 1.5% of their revenue (approximately

\$348,000). These funds are committed in the spring budget due to the assumption that the new government will not fund the agreement with the Alberta Teachers' Association.

Resolution # 20190626009

Moved By: H. Bilton

Motion to move In Camera at 1:03 p.m.

Resolution # 20190626010

Moved By: A. Tarnoczi

Motion to return to regular meeting at 1:15 p.m.

Carried

Carried

Treasurer S. Roy and her team were thanked by the board for all the hard work.

Resolution # 20190626011

Moved By: A. Tarnoczi

Motion that Chinook's Edge School Division No. 73 Board of Education approve the budget for the 2019/2020 school year as presented.

Carried

Out of Province Professional Development Report

The out of Province Professional Development summary was provided for review.

Bruce Moltzan Scholarship

11:50 a.m. Nicole Green from Olds High School and her father Brian joined the Board of Education meeting. Nicole was presented with the Bruce Moltzan Scholarship. Nicole received an average of 98% in her Grade 12 diploma courses which was the highest in the Division. Nicole has also represented the school division in 6 national science fairs.

Recess: 11:51 a.m.

Transportation Quarterly Report

Associate Superintendent Corporate Services S. Russell presented the Transportation Quarterly Update. The 2018/19 one page budget report was presented for review. The estimated expenses for the 2018/19 budget are \$6,852,185.00 with a shortfall of (\$11,551.86). Fleet Renewal: CESD has taken delivery of 14 new buses in the 2018/19 school year. Seven of the buses were purchased from this year's budget and seven will be attached to next year's budget. The expected reduction in fuel and parts costs will help to cover the costs of the second seven buses. The fleet count is currently at 114 buses. Transportation is currently evaluating all routes in the Division.

PL 3 - 07.0.0 Risk Management

Associate Superintendent Corporate Services S. Russell provided a verbal report on the following assurances as per PL 3 - 07.0.0 Risk Management:

- Effectiveness of the administrative procedures in managing the Division's contracts.
- Safeguards and emergency plans to ensure the Division's students and staff are protected.
- Effectiveness of the administrative procedures involving field trips and off-site activities.

Superintendent Evaluation

Board Chair C. Butler presented Superintendent K. Sacher with a summary of his 2018-2019 evaluation. C. Butler shared that the board is very pleased to have K. Sacher as Superintendent.

The Board of Education also discussed the need for an adhoc committee for the Superintendent's external evaluation. It was recommended that the Chair, Vice Chair and Second Vice Chair form this group and that it will not be populated at the organizational meeting.

Resolution # 20190626012

Moved By: H. Bilton

Motion that Chinook's Edge School Division No. 73 Board of Education endorse the Superintendent evaluation as presented.

Moved By: G. Kerr

Motion that Chinook's Edge School Division No. 73 Board of Education approve a five (5) year employment contract for the Superintendent from June 2020 to June 2025.

Carried

Resolution # 20190626014

Moved By: A. Tarnoczi

Motion that Chinook's Edge School Division No. 73 Board of Education produce a news release that highlights the Superintendent's evaluation.

Carried

Resolution # 20160626015

Moved By: J. Knispel-Matejka

Motion that Chinook's Edge School Division No. 73 Board of Education direct the Policy Committee to review and update PL 4-02.0.0 Superintendent Accountability.

Carried

Board Self-Evaluation

Hard copies of the Board Self-Evaluation summary were circulated at the meeting.

Board Chair C. Butler shared with the Board that she will not be running for Chair at the organizational meeting. Trustee C. Huelsman shared that C. Butler has done a wonderful job.

The Board also discussed the 2nd Vice Chair position.

Resolution # 20190626016

Moved By: G. Kerr

Motion that Chinook's Edge School Division No. 73 Board of Education approve the Board Self-Evaluation as presented.

Moved By: C. Huelsman

Motion that Chinook's Edge School Division No. 73 Board of Education amend policy PL2 - 02.2.0 Role of the Board Vice Chairs to have only one Vice Chair

Defeated

Committees

Communications Committee (see Item 7.5)

See Stakeholder Engagement Committee minutes.

Education Committee (May 29th and June 12th) - RECOMMENDATIONS - attachment

The minutes of the May 29th and June 12th Education Committee meetings were provided for review.

The motions regarding the Superintendent's evaluation and contract were made under item 6.11.

Resolution # 20190626018

Moved By: G. Kerr

Motion that Chinook's Edge School Division No. 73 Board of Education approve PL 3-07.2.0 Sponsorships and Partnerships as presented.

Carried

Resolution # 20190626019

Moved By: S. Cooper

Motion that Chinook's Edge School Division No. 73 Board of Education approve PL 3-07.3.0 Fundraising as presented.

Moved By: S. Cooper

Motion that Chinook's Edge School Division No. 73 Board of Education approve PL 3-07.1.0 Donations as presented.

Carried

Resolution # 20190626021

Moved By: H. Bilton

Motion that Chinook's Edge School Division No. 73 Board of Education remove the Community Learning Campus Board Representative, add an Audit Committee and combine Stakeholder Engagement and Communications Committee to be named the Stakeholder Relations Committee.

Carried

Facilities and Maintenance Committee (May 29th)

Board representative G. Kerr provided a verbal updated from the May 29 Facilities and Maintenance Committee meeting. The minutes of the meeting were provided for review.

Policy Committee (May 23rd) - RECOMMENDATIONS

Board representative A. Tarnoczi provided a verbal update from the May 23rd Policy Committee meeting. The minutes of the meeting were provided for review.

There was discussion regarding the following polices:

- PL 2-01.0.0 Role of the Board
- PL 2-01.2.1 Financial Reporting at Board Meetings
- PL 2-01.4.1 Board Committee Exhibit
- PL 2-02.1.0 Role of the Board Chair

The motions regarding the Sponsorship and Partnerships, Fundraising and Donations Policies were handled under item 7.2.

Resolution # 20190626022

Moved By: G. Kerr

Motion that Chinook's Edge School Division No. 73 Board of Education approve the changes to PL 2 - 01.2.1 Financial Reporting at Board Meetings.

Carried

Resolution # 20190626023

Moved By: G. Kerr

Motion that Chinook's Edge School Division No. 73 Board of Education accept the policy amendments to create the Audit Committee as presented.

Carried

Resolution # 201906024

Moved By: C. Huelsman

Motion that Chinook's Edge School Division No. 73 Board of Education direct the Policy Committee to review the Audit Committee and other policies that are affected.

Carried

Stakeholder Engagement Committee (May 17th and June 13th

Board Representative H. Bilton provided a verbal update from the June 13th Joint Stakeholder Engagement & Communications Committee meeting. The minutes of the meeting were provided for review. H. Bilton thanked Communications Officer S. Bexon for her work on the Advocacy documents.

The Board also had a discussion regarding calendars and if all items should go on a shared Trustee calendar or if individual invitations should be sent. At this time the process will remain the same.

Technology Committee (May 29th) - NO RECOMMENDATIONS

Board Representative J. Knispel-Matejka provided a verbal update from the May 29th meeting. The minutes from the meeting were provided for review.

Transportation Committee (May 29th) - NO RECOMMENDATIONS

Chair C. Butler provided a verbal update from the May 29th meeting. The minutes from the meeting were provided for review.

Regular Business

Superintendent Update

Superintendent K. Sacher provided an update to the Board on the following:

Community International Trips: Guidelines were reviewed with Trustees. Any questions regarding International Trips can be forwarded to Associate Superintendent System Services K. Barber.

Teachers Matter: Reminded the Board of the top 10 reasons for the recent changes to how we allocate inclusion funding in Chinook's Edge.

August Staff Survey: Administrative staff were asked to set aside 15 minutes of the organizational day for staff to complete a survey that is conducted once every three years.

Accountability Pillar: Due to the change in Government there is a delay on the Accountability Pillar and at this time there is no expected date of release.

Chromebooks: An update to the Chromebook transition was provided.

Connecting with COLT: The dates for connecting with COLT meetings were shared with Trustees.

Community Learning Campus

No meeting prior to this meeting.

Enrolments - attachment

Superintendent K. Sacher shared enrolment numbers as of June 17, 2019.

Correspondence - attachment

Board Chair C. Butler reviewed the following correspondence items:

- A thank you letter and certificate of appreciation from Ruth Roedler, President of the Central Alberta Regional Science Fair, dated April 28, 2019. Thank you cards from the students were circulated at the meeting.
- A letter from the Honourable Jason Nixon, Minister of Environment and Parks, dated June 11, 2019.

- A thank you letter from Nathan Cooper.
- Discussion/questions regarding electronic communication.

Trip Requests - attachment

A summary of the trips approved for the 2018/2019 school year and the 2019/2020 school year to date, were provided for review. Three was an addition of a trip for Didsbury High.

Trustee Remuneration and Expenses

Chair C. Butler called for Trustee Remuneration and expense sheets for June 2019.

Board Strategic Plan - 2018/2019 - attachment

The Board Strategic Plan documents were provided for review.

Board Work Plan - 2018/2019 - attachment

The Board Work Plan was provided for review.

Alberta School Board Associations - attachment

Board Representative H. Bilton provided an update on recent ASBA items:

- ASBA Zone 4 meeting (May 27th) highlights attached
- ASBA Spring General Meeting (June 3rd and 4th)
- The next ASBA Zone 4 meeting is September 23, 2019 at Wolf Creek School Division. Please let B. Milman know if you are planning on attending.
- ASBA Awards: https://www.asba.ab.ca/about/awards/
 - This is the link to the ASBA Awards page. It has all of the links to the nomination forms for each individual award. Many deadlines are September 20th.

- o Friends of Education
- o Honorary Life Members Award
- o Public Engagement Award
- School Board Innovation and Excellence.

Canadian School Boards Association

The CSBA 2019 Congress will be held July 3-6, 2019 at the Westin Harbour Castle Hotel in Toronto, ON.

The CSBA 2020 Congress will be in Banff, AB. Trustees discussed attending as an entire Board. Further information will be shared as it becomes available.

National School Boards Association

Nothing to report.

Rural Caucus

Board Representative A. Tarnoczi provided a verbal update from the June 2nd Rural Caucus meeting. The Chinook's Edge motion on the floor at the Rural Caucus meeting was defeated. The Budget was passed as presented. The next Rural Caucus meeting is November 17th in Edmonton.

Trustee S. Cooper shared that Stacey Hammel who is on the Rural Caucus Executive, is now a representative on the Rural Symposium Board.

Trustee Professional Development Reports - attachment

Board Chair C. Butler provided an update on the Indigenous Culture Camp on May 30th and the Mental Health Literacy session from the ASBA SGM.

Trustee H. Bilton provided a update on the ASBA SGM - DAY 1.

Professional Development Reports will continue for next year.

Resolution # 20190626025

Moved By: G. Kerr

Motion to move In Camera at 2:28 p.m.

Resolution # 20190626026

Moved By: H. Bilton Motion to return to the regular meeting at 2:48 p.m.

Negotiations Committee / TEBA Update

Resolution # 20190626027

Moved By: S. Cooper

Motion that the Chinook's Edge School Division No. 73 Board of Education approve the opening proposal from the ATA as presented.

Carried

Adjournment

Resolution # 20190626028

Moved By: G. Kerr

C. Butler - Chair

H. Bilton - Vice Chair

S. Russell - Corporate Secretary

Motion to adjourn the meeting at 2:52 p.m.

Carried

Carried