



## **Chinook's Edge School Division**

### **Board of Education**

Date: Wednesday, September 11, 2019  
Time: 11:00 AM  
Location: Boardroom

#### **Attendance**

Trustees Present: C. Butler, H. Bilton, S. Cooper, M. Copley, C. Huelsman, T. James, G. Kerr, J. Knispel-Matejka, A. Tarnoczi

Staff: S. Bexon - Communications Officer, S. Russell, Associate Superintendent Corporate Services, K. Sacher - Superintendent/CEO, S. Babb - Executive Assistant to the Superintendent, S. Westwood - Administrative Assistant/Recording Secretary, P. Spiller - Administrative Assistant Corporate Services.

#### **Call to Order**

Chair A. Tarnoczi called the meeting to order at 11:25 a.m.

#### **Land Acknowledgement • Treaty 7 - attachment**

Chair A. Tarnoczi opened the meeting with a Treaty 7 Land Acknowledgement.

#### **Agenda/Minutes Approval**

##### **Agenda Approval**

##### **Resolution # 20190911001**

Moved By: C. Huelsman

Motion to approve the agenda as presented.

**Carried**

## **Minutes Approval - attachment**

### **Resolution # 20190911002**

Moved By: C. Butler

Motion that Chinook's Edge School Division Board of Trustees approve the minutes of the 2019 June 26 Board of Education meeting as presented.

**Carried**

### **In Camera**

It was noted that C. Butler, H. Bilton, S. Cooper, M. Copley, C. Huelsman, T. James, G. Kerr, J. Knispel-Matejka, A. Tarnoczi, S. Russell, R. Hoppins and K. Sacher remained in the meeting at this time.

### **Resolution # 20190911003**

Moved By: T. James

Motion to move In Camera at 11:28 a.m.

**Carried**

### **Personnel**

Associate Superintendent People Services R. Hoppins provided an update on personnel items during the In Camera portion of the Meeting.

R. Hoppins left the meeting at 11:48 a.m.

### **Superintendent's Personnel update**

Superintendent K. Sacher provided an update on personnel items during the In Camera portion of the meeting.

### **Accounts Payable - attachment**

The accounts payable cheques over \$500.00 dollars and the deposits for May, 2019 were reviewed during the In Camera portion of the meeting.

### **Visa - attachment**

Visa purchases over \$500.00 for June, July and August were reviewed during the In Camera portion of the meeting.

### **Facilities Update**

Associate Superintendent Corporate Services S. Russell provided a facilities update during the In Camera portion of the meeting.

### **Resolution # 20190911004**

Moved By: S. Cooper

Motion to direct the Board Chair to write a letter to the Mayor of Penhold requesting a meeting to discuss the Penhold Library.

**Carried**

### **Negotiations Committee/TEBA Update - meeting (September 9th)**

Associate Superintendent Corporate Services S. Russell provided an update on negotiations during the In Camera portion of the meeting.

### **Resolution # 20190911005**

Moved By: M. Copley

Motion to return to the regular meeting at 11:48 a.m.

**Carried**

### **New Business**

Superintendent K. Sacher introduced the following staff to to the Board:

- Adrien Lavoie, Clinical Psychologist
- Giselle Meyer, Student Services Coordinator
- Patrick Mitsuing, Indigenous Education Coordinator
- Tara Schmidt, Parent Advocate and Complex Student Support Worker
- Roseanna Martin, Administrative Assistant, Transportation
- Susan Bruinooge, Administrative Assistant, Transportation Superintendent

Recess: 11:55 a.m.

Reconvene: 12:45 p.m.

**Resolution # 20190911006**

Moved By: M. Copley

Motion to move back In Camera at 1:46 p.m.

**Carried**

**Resolution # 20190911007**

Moved By: T. James

Motion to return to regular meeting at 2:07 p.m.

**Carried**

**Summer School Report**

Superintendent K. Sacher shared the 2019 Summer School Summary.

**Superintendent Evaluation**

As per PL 4-02.0.0 - The Board clarified the Superintendent evaluation internal reporting expectations for the 2019-2020 school year. Trustees agreed that a verbal updates from the Superintendent will suffice for this year's internal reporting process.

Note to Board Chair: look into outside consultants to do a external evaluation on the Superintendent in the 2020/2021 year. The process to secure an outside consultant will start right away.

**Year at a Glance - 2019/2020**

The Board reviewed the Year at a Glance for the 2019-2020 school year.

**Board School Visits and Education Committee Presentations - 2019/2020**

The 2019/2020 Board School visits and Education Committee Presentation document were provided for review.

### **Teachers Matter Meeting Dates and Membership - attachment**

Superintendent K. Sacher presented the meeting dates and membership for the 2019/2020 Teachers Matter Committee.

### **Organizational Meeting Review - attachment**

Trustees evaluated the Organizational meeting and felt it went well. Trustees would like to see a preparatory meeting in June to provide recommendations for the Organizational Meeting structure for September.

Trustees discussed the current structure of committees and if an alternative structure would be better. Each committee will have this conversation internally and report back to the Board. Superintendent K. Sacher commented that because the Board has always had certain committees does not mean they need to keep them. Chair A. Tarnoczi agreed that the Board will engage in a full discussion regarding committees in June with information sharing at the February Education Committee meeting. Trustee S. Cooper reminded the Board that any changes to committees will need to be updated in Board policies.

### **Resolution # 20190911008**

Moved By: H. Bilton

Motion to add to the work plan a discussion regarding board committees at the February Education Committee meeting. Committee Chairs will provide an update on committee structure.

**Carried**

### **Committees**

#### **Audit Committee - no meeting**

No meeting prior to this meeting.

#### **Education Committee - no meeting**

No meeting prior to this meeting.

**Facilities and Maintenance Committee - no meeting**

No meeting prior to this meeting.

**Policy Committee - no meeting**

No meeting prior to this meeting.

**Stakeholder Relations Committee - meeting (August 7th) - recommendation - attachment**

The minutes of the August 7th Joint Stakeholder / Communications Committee meeting were provided for review.

Trustee H. Bilton provided an overview of what was discussed at the Stakeholder/Communications Committee meeting. A schedule of items that need to be completed was reviewed. Communications Officer S. Bexon shared several drafts of a trustee newsletter for content not design. Once approved for content the newsletter will be shared on both the Division and school websites.

Trustee H. Bilton asked Trustees to email with specific communities or other school divisions that the board would like to meet with in the 2019/2020 school year.

**Resolution # 20190911009**

Moved By: H. Bilton

Motion that Chinook's Edge School Division Board of Trustees approve the key communication items and plan presented by the Stakeholder/Communications Committee.

**Carried**

**Resolution # 20190911010**

Moved By: C. Butler

Motion to direct the Board Chair to extend a dinner invitation to our three local MLA's for either the November ASBA FGM or in March during the Rural Caucus Symposium.

**Carried**

**Resolution # 20190911011**

Moved By: C. Huelsman

Motion to direct the Board Chair to extend an invitation to Minister of Education, A. LaGrange, to meet with the Chinook's Edge Board of Trustees at her earliest convenience.

**Carried**

**Technology Committee - no meeting**

No meeting prior to this meeting.

**Transportation Committee - no meeting**

No meeting prior to this meeting.

**Regular Business**

**Superintendent Update**

Superintendent K. Sacher provided an update on the following items:

- COLT Off-Site
- ADCOS Kick-Off
- Mental Health Capacity Building Grant
- CASS President Scholarship
- Wellness Study
- Celebrations
- Alberta Association of Public Charter Schools
- Input into Budget
- Red Deer Catholic
- Horizon School

## **Enrolments**

Superintendent K. Sacher shared enrolment numbers as of September 6, 2019.

## **Correspondence**

Board Chair A. Tarnoczi reviewed the following correspondence items:

- A letter from David Eggen regarding his re-election.
- A letter from Michelle Lamer, Board Chair of Saint Thomas Aquinas Roman Catholic SchoolBoard to the Honourable Adriana LaGrange, Minister of Education, dated July 18, 2019 regarding provincial announcements of new schools in Alberta.
- A thank you card from Sophia Vermeulen was be circulated at the meeting.

## **Trip Requests**

A summary of the trips approved for the 2019/2020 school year were provided for review.

## **Trustee Remuneration and Expenses**

Board Chair A. Tarnoczi called for Trustee Remuneration and expense sheets for July and August 2019.

## **Board Strategic Plan - 2019/2020**

The Board Strategic Plan document links was provided for review.

## **Board Work Plan - 2019/2020**

The Board Work Plan was provided for review.

## **Alberta School Board Association**



Trustee H. Bilton provided an update on recent ASBA items:

- The date of the next ASBA Zone 4 meeting is September 23rd at Wolf Creek School Division. Please let B. Milman know if you are attending.
- The ASBA FGM is being held November 17-19 at the Westin Hotel in Edmonton. Please let S. Westwood know if you are attending.
- The nomination deadline for the following ASBA awards is September 20th.
  - Friends of Education Award
  - Honourary Life Member Award
  - Public Engagement Award
  - School Board Innovation and Excellence AwardFurther information regarding each award can be found at:  
<https://www.asba.ab.ca/events/2019-09-20/>

### **Canadian School Boards Association**

The CSBA 2020 Congress will be in Banff, AB. Further information will be coming soon.

### **National School Boards Association**

Nothing to report at this time.

### **Rural Caucus**

Save the Date: Rural Caucus Fall Meeting

November 17, 2019

2:30 p.m. to 5:00 p.m.

Edmonton, AB (location information to follow)

### **Trustee Professional Development Reports**

Nothing to report at this time.

**PSBAA**

Trustees discussed the November PSBAA Fall Event. No one will be attending.

**Resolution # 20190911012**

**Adjournment**

Moved By: H. Bilton

Motion to adjourn the meeting at 3:35 p.m.

**Carried**

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A. Tarnoczi - Chair

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C. Butler - Vice Chair

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S. Russell - Corporate Secretary