

Multi-Teacher Sections

PowerSchool now allows for a section to have more than one teacher linked. The method for changing a teacher mid-term has also changed. Below you will find the instructions for making this work in your school.

The new look of Sections

The Sections setup page now looks a little different to allow for the new functionality.

Edit Section

Field Value

Course Name Chemistry 30

Course Number SCN3796E

Expression: 5-6(A-D)

	A	B	C	D
1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
6	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
7	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
AM	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PM	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Schedule

Term Semester 1 Start Date: 08/30/2012 End Date: 01/31/2013

Teacher - Section Lead

Staff	Role	% Allocation	Start Date	End Date	Actions
	Lead Teacher	100	08/30/2012	01/31/2013	<input type="button" value="E"/> <input type="button" value="R"/>

Teachers/Staff - Additional

No records found.

Teacher – Section Lead

Each section will have one (and only one) Lead Teacher at a time. When a teacher is being replaced by another teacher (for leaves or changing teachers between semesters, etc) you will expire the first Lead Teacher and add the other. The dates are not to overlap.

Changing the Lead Teacher

In the section, go down to the Teacher – Section Lead and click on Add.

Teacher - Section Lead							Add
Staff	Role	% Allocation	Start Date	End Date	Actions		
Friendly, T	Lead Teacher	100	08/30/2012	01/31/2013			

Choose the new teacher from the Staff drop down, enter the Start and End Date. Then click on the teacher who is leaving and change the End Date to the day before the new teacher’s Start Date (they can not overlap).

Teacher - Section Lead							Add
Staff	Role	% Allocation	Start Date	End Date	Actions		
Friendly, T	Lead Teacher	100	08/30/2012	10/30/2012			
Grumpy, N	Lead Teacher	100	10/31/2012	1/31/2013			

Clicking on this icon to enter comments.

Team Teaching Set Up

PowerSchool is now able to be set up for a situation where two teachers are teaching the same section at the same time.

In the section below the Teacher – Section Lead, there is a place for Teachers/Staff – Additional to be added. Click on the Add. Choose the Staff, Role, % Allocation (the percentages do not have to add up to 100%) and the Start and End Dates. You can adjust the Lead Teacher’s % Allocation to reflect the amount of time they will be teaching.

Teacher - Section Lead							Add
Staff	Role	% Allocation	Start Date	End Date	Actions		
Friendly, T	Lead Teacher	50	02/01/2013	06/28/2013			

Teachers/Staff - Additional							Add
Staff	Role	% Allocation	Start Date	End Date	Actions		
Grumpy, N	Co-teacher	50	2/1/2013	6/28/2013			

Clicking on this icon to enter comments.

Make sure to Submit at the bottom of the page!!