BOARD OF EDUCATION MEETING
INNISFAIL, ALBERTA

Wednesday, September 15, 2004  9:00 A. M.

Minutes of the Board of Education meeting of Chinook's Edge School Division No. 73 held on Wednesday, September 15, 2004 in the Board Room at the Division Office, Innisfail, Alberta commencing at 9:00 A. M.

TRUSTEES PRESENT:  P. Archibald, R. Brassard, S. Chalmers, J. Langston, S. Little, J. Swainson and I. Taylor

TRUSTEES ABSENT:  D. Campbell and R. Fisher

STAFF PRESENT:  T. Dersch - Corporate Secretary
                J. Gibbons - Superintendent
                (in at 10:15 A. M.)
                H. Henderson-Hill - Deputy Superintendent
                P. Langstraat - Assistant Superintendent
                S. Roy - Treasurer
                L. Woodward - Communications Office (in at 10:16 A. M.)
                B. Milman - Recording Secretary (in at 11:24 A. M.)

CALL TO ORDER:  Chairman R. Brassard called the meeting to order.

LORD'S PRAYER:  Recitation of the Lord’s Prayer was led by R. Brassard.

AGENDA:
#215/04  Moved by P. Archibald to accept the agenda as amended and additional items as presented.

CARRIED

#216/04  Moved by S. Little to accept the minutes of the June 23, 2004 Board of Education meeting as amended.

CARRIED

#217/04  Moved by I. Taylor to accept the minutes of the reconvened June 23, 2004 Board meeting dated June 29, 2004 meeting as amended.

CARRIED
IN CAMERA:
#218/04 Moved by J. Swainson that we go In-Camera.
CARRIED

#219/04 Moved by P. Archibald that we return to the Regular meeting.
CARRIED

RECESS: 11:30 A. M.
RECONVENED: 11:35 A. M.

1. Personnel
During the In-Camera portion of the meeting, Personnel items were discussed.

#220/04 Moved by J. Langston that Chinook's Edge School Division No. 73 Board of Education offer a one year Vice Principal contract to the Division to G. Roelfsema effective for the 2004/05 school year with initial placement at Olds Jr/Sr High School.
CARRIED

#221/04 Moved by P. Archibald that Chinook's Edge School Division No. 73 Board of Education offer a one year Vice Principal contract to the Division to K. Hoffart effective for the 2004/05 school year with initial placement at Delburne School.
CARRIED

#222/04 Moved by J. Swainson that Chinook's Edge School Division No. 73 Board of Education accept with regret the resignation of employee #160079 effective August 17, 2004.
CARRIED

#223/04 Moved by P. Archibald that Chinook's Edge School Division No. 73 Board of Education accept with regret the resignation of employee #100200 effective August 29, 2004.
CARRIED
Moved by J. Swainson that Chinook’s Edge School Division No. 73 Board of Education approve the Curriculum and Instruction Allowance for:

- D. Massey: Fox Run School
- A. Bodnar: Cremona School
- R. Noden: H. J. Cody School
- J. Olsen: Hugh Sutherland School
- K. Wassmer: Didsbury High School
- B. Mayberry: Poplar Ridge School
- T. Powell: Ross Ford Elementary School
- J. Drent: Sundre High School
- L. Baxter: Delburne School
- S. Peterson: Elnora School
- M. Thorpe: Midway School
- T. Miller: Olds Jr/Sr High School
- L. Swich: Outreach Schools
- K. Burk: Deer Meadow School
- H. Fisher: Olds Elementary School
- T. Dolan: Penhold School
- B. Irwin: River Glen School
- F. O’Donnell: Spruce View School
- J. Bourne: Innisfail Middle School
- P. Teare: Chinook Center School
- S. Thibault: John Wilson Elementary School
- S. Summers: Steffie Woima Elementary School
- A. Frey: Benalto School
- D. Pickering: C. P. Blakely
- S. Dransfield: Jessie Duncan School
- J. Greenough: Reed Ranch School
- S. Dorowicz: Olds Jr/Sr High School

for the 2004/05 school year except for P. Cummins from Bowden School which will be effective February 1, 2005, all allowances will be based on the full time equivalent of the employee.

CARRIED

Moved by P. Archibald that Chinook’s Edge School Division No. 73 Board of Education approve the Self-managed Team Allowance for C. Daines, P. Moore, L. Ramsell, L. Sparks, P. Teare, C. Wagner and D. Westrate for the 2004/05 school year based on the employees full time equivalent.

CARRIED
2. **Personnel Committee Meeting**
During the In-Camera portion of the meeting, the recommendations of the Personnel Committee were discussed.

**#226/04**
Moved by I. Taylor that Chinook's Edge School Division No. 73 Board of Education accept the recommendation of the Personnel Committee to approve the Senior Management contracts.

**CARRIED**
For: P. Archibald, R. Brassard, S. Chalmers, S. Little, J. Swainson and I. Taylor
Opposed: J. Langston

**#227/04**
Moved by P. Archibald that Chinook's Edge School Division No. 73 Board of Education offer a five year contract to H. Henderson-Hill as Deputy Superintendent for the Division effective August 15, 2004.

**CARRIED**

3. **Purchase of Buses**
During the In-Camera portion of the meeting, the purchase of three routes was discussed.

**#228/04**
Moved P. Archibald by that Chinook's Edge School Division No. 73 Board of Education approve the assumption of the remainder of the contract of Lyle Ringdahl Bussing (presently providing routes DE6, DE7 and DE9) to Delburne Bus Lines Ltd.

**CARRIED**

4. **Didsbury Property Sub-division**
During the In-Camera portion of the meeting, the request to sub-divide a piece of property in Didsbury was discussed.

**#229/04**
Moved by I. Taylor that Chinook's Edge School Division No. 73 Board of Education grant Mr. Van Besouw’s request to purchase Chinook's Edge School Division No. 73 property located behind Westglen School, and that the subdivision and administration of the process be provided by Mr. Van Besouw at no cost to the Board, with approval by our legal services and further that the purchase price be at fair market value and the sale pending ministerial approval.

**CARRIED**
Moved by I. Taylor that Chinook's Edge School Division No. 73 Board of Education direct the Superintendent to bring forward to the October Board of Education meeting various scenarios for the future disposition of the 1904 Historic School building in Didsbury, including its utilization for the Didsbury Outreach School.

CARRIED

5. **Correspondence – Re: Placement of Sector 2 High School**
   During the In-Camera portion of the meeting, correspondence regarding the placement of the Sector 2 High School was discussed.

Moved by S. Chalmers that Chinook's Edge School Division No. 73 Board of Education direct the Superintendent to respond to the concerns of the Town of Penhold regarding the placement of the Sector 2 high school.

CARRIED

6. **Accounts Payable Cheques over $500.00**
   During the In-Camera portion of the meeting the listing of Accounts Payable Cheques for the period June 1, 2004 to August 31, 2004 over $500.00 were read.

Moved by J. Langston that Chinook's Edge School Division No. 73 Board of Education receive the listing of Accounts Payable Cheques over $500.00 for the period June 1, 2004 to August 31, 2004 for information.

CARRIED

At this time 11:42 A. M., Olds Jr/Sr High students, S. Siwak and R. Whitford along with teacher G. Roelfsema attended the meeting.

7. **Shell Canada Caroline Donation**
   J. Gibbons spoke to the donation of a roof-mounted weather station to River Valley School from Shell Canada Caroline.

Moved by J. Swainson that Chinook's Edge School Division No. 73 Board of Education send a letter of appreciation to Shell Canada Caroline expressing the
Board of Education’s appreciation of their donation to River Valley School.

CARRIED

8. National Heritage Fair – Montreal
J. Gibbons introduced Olds Jr/Sr High students S. Siwak and R. Whitford who attended the National Heritage Fair in Montreal in July 2004. The students had the opportunity to present their experience to the Board members. Chairman Brassard thanked the students for their presentation and a token of appreciation was given to them.

RECESS:
12:00 Noon
RECONVENED:

1:04 P. M.
At this time, R. Bilton and B. Froman attended the meeting.

9. Bilton Welding & Manufacturing Ltd. Donations
A copy of a letter from the President of Bilton Welding & Manufacturing Ltd. regarding their donation to aid children kindergarten to grade seven in Innisfail was read. S. Little introduced Mr. Bilton and spoke about his generous donation.

R. Bilton left the meeting at 1:07 P. M.

10. Heritage Surface Solutions Ltd.
A copy of a letter from Heritage Surface Solutions Ltd. and Husky Oil regarding the notification of drilling of a well near Reed Ranch School was read. The letter is notification requesting non-objection to the drilling. There was discussion. At this time, B. Froman attended the meeting to answer questions from the Board members. There was discussion. T. Dersch reviewed the Boards’ concerns with Mr. Froman.

B. Froman left the meeting at 1:30 P. M.

11. Enrolment Numbers
A copy of the enrolment figures as at September 8, 2004 was read. J. Gibbons spoke to the increased enrolment of 245 students over the projected number of students in traditional schools. There was discussion.

12. Ross Ford Elementary School Official Opening
The official opening of Ross Ford Elementary School is scheduled for October 7, 2004 at 1:00 P. M. A draft budget needs to be established. T. Dersch provided the background information of the request.
Moved by S. Chalmers that Chinook's Edge School Division No. 73 Board of Education approve a budget of $1000.00 for the Ross Ford Elementary School Official Opening.

CARRIED

13. Facilities
T. Dersch presented the progress to date on the River Valley School and Didsbury High School projects. J. Gibbons updated the Board members on the Olds High site. There was discussion regarding Fox Run School. A copy of the summary of work completed in schools during July and August 2004 was read. Chairman R. Brassard thanked the Didsbury Review for their newspaper coverage regarding the Didsbury High School project.

14. Electoral Ward By-Law #01/04
In preparing the Chinook’s Edge map and in discussion with the mapping company, a few additions were suggested to improve the boundary descriptions. Alberta Learning recommended a new By-Law be completed. T. Dersch spoke to the information provided.

Moved by I. Taylor that Chinook's Edge School Division No. 73 Board of Education introduce By-Law #01/04 changes to the electoral boundary descriptions.

CARRIED UNANIMOUSLY

Moved by I. Taylor that Chinook's Edge School Division No. 73 Board of Education that By-Law #01/04 receive first reading.

CARRIED UNANIMOUSLY

Moved by I. Taylor that Chinook's Edge School Division No. 73 Board of Education that By-Law #01/04 receive second reading.

CARRIED UNANIMOUSLY

Moved by I. Taylor that Chinook's Edge School Division No. 73 Board of Education that By-Law #01/04 receive third and final reading.

CARRIED UNANIMOUSLY
#239/04

Moved by I. Taylor that Chinook's Edge School Division No. 73 Board of Education that By-Law #01/04 having been given three reading be finally passed.

CARRIED UNANIMOUSLY

15. Alberta School Boards Association
A copy of the following correspondence was read:
- a copy of a letter from M. Kubinec, Chair, Policy Development Advisory Committee
- a copy of the Proposed Policy and Directives for Action Positions for the 2004 Fall General Meeting
- the timelines for Proposed Policies and Directives for Action and Emergent Policies and Directives for Action

S. Little spoke to the information provided.

16. Supply of Electricity Ad Hoc Committee Meeting
A copy of the August 17, 2004 and the September 3, 2004 Supply of Electricity Ad Hoc Committee meeting records was read. S. Little spoke to the contents of the records.

#240/04

Moved by S. Little that Chinook's Edge School Division No. 73 Board of Education enter into a contract for electricity with B. P. Canada Energy for 7x24 block for a 60 (sixty) month period with a target price of $0.05060/kwhr.

CARRIED

17. Trip Request – Cremona School
A copy of a request and a letter of support from the principal at Cremona School requesting permission for students to travel to Quebec City, Montreal and Ottawa from May 18, 2004 – May 24, 2004 was read. J. Gibbons spoke to the information provided.

#241/04

Moved by I. Taylor that Chinook's Edge School Division No. 73 Board of Education support in principle the request from Cremona School for an out of province field trip to Quebec City, Montreal and Ottawa from May 18 – 24, 2004.

CARRIED

18. Canadian Association of Communicators in Education Conference
A copy of the brochure for the 2004 Canadian Association of Communicators in Education Annual National Conference being held in Calgary from October 3–5, 2004 was read. J. Gibbons spoke to the information provided.

**#242/04**

Moved by J. Langston that Chinook's Edge School Division No. 73 Board of Education nominate S. Chalmers and J. Langston to attend the Canadian Association of Communicators in Education conference.

Moved by P. Archibald that Chinook's Edge School Division No. 73 Board of Education amend motion #242/04 to say “that any board trustee may attend the Canadian Association of Communicators in Education conference”.

MOTION WITHDRAWN

**#242/04**

Moved by J. Langston that Chinook's Edge School Division No. 73 Board of Education nominate S. Chalmers and J. Langston to attend the Canadian Association of Communicators in Education conference.

MOTION DEFEATED

For: P. Archibald, S. Chalmers, J. Langston
Opposed: R. Brassard, S. Little, J. Swainson, I. Taylor

**#243/04**

Moved by S. Little that Chinook's Edge School Division No. 73 Board of Education approve that two trustees attend the Canadian Association of Communicators in Education conference in Calgary from October 3–5, 2004.

CARRIED

S. Chalmers and J. Langston will attend the conference.

19. **Health Symposiums Summary**

A copy of an invitation from the David Thompson Health Region for the Health Symposium Summary to be held on September 30, 2004 in Consort was read. There was discussion.

L. Woodward left the meeting at 2:30 P. M.

20. **Post Election Board Retreat**

A copy of an email regarding the Public School Boards Association informal reception on November 5, 2004 and
Public School Boards Association University on November 6 and 7, 2004 was read. J. Gibbons spoke to the information provided. This item will be brought forward to the November 2004 Board of Education meeting.

#244/04

Moved by I. Taylor that Chinook's Edge School Division No. 73 Board of Education reserve four hotel rooms for the Public School Boards Association meeting on November 5, 2004.

CARRIED

RECESS: 2:33 P. M.
RECONVENE: 2:42 P. M.

21. Canadian School Boards Association Conference Report
Trusted S. Little and R. Fisher attended the conference in Toronto in July and Mr. Little provided a written report.

22. Board Retreat
A copy of the agenda for the Board Retreat held September 8, 2004 was read. J. Gibbons spoke to the available College of Alberta School Superintendents scholarship funds. There was discussion regarding the funds.

#245/04

Moved by J. Swainson that Chinook's Edge School Division No. 73 Board of Education establish a committee to consider a scholarship to recognize students with special needs that graduate from high schools within the Division.

CARRIED

The Board Organizational meeting and Board Orientation was discussed.

#246/04

23. Trustee Remuneration and Expenses
Moved by J. Langston that Chinook's Edge School Division No. 73 Board of Education remuneration and expense sheets be accepted as presented and approved by the Chairman.

CARRIED

24. Field Trip Request – Olds Jr/Sr High School
Olds Jr/Sr High School will be hosting the Student Leadership Conference in May 2005 and are requesting permission for an out of province field trip for three
students to attend the National Student Leadership Conference in Abbotsford, B. C. from September 17 – 26, 2004. J. Gibbons spoke to the request. There was discussion.

#247/04 Moved by J. Langston that Chinook's Edge School Division No. 73 Board of Education approve in principle the request from Olds Jr/Sr High School for students to attend the National Student Leadership Conference in Abbotsford, B. C. from September 17 – 26, 2004.

CARRIED

25. Personnel Committee Meeting
A copy of the records of the August 24, 2004 Personnel Committee meeting was read.

26. Transportation Committee Meeting
A copy of the records of the August 18, 2004 Transportation Committee meeting was read.

#248/04 Moved by S. Little that Chinook's Edge School Division No. 73 Board of Education direct the Superintendent to bring back a proposal for the use of a consultant for the future direction of Transportation.

CARRIED

P. Archibald spoke to the transportation of students across attendance boundaries within Chinook’s Edge. There was discussion. There was also discussion regarding the use of school buses during summer months. P. Langstraat updated the Board members on the Sylvan Lake shuttle service.

#249/04 Moved by I. Taylor that Chinook's Edge School Division No. 73 Board of Education refer the issue of the cost recovery of the use of buses during the summer for community use to the Transportation Committee for review.

CARRIED

#250/04 Moved by P. Archibald that Chinook's Edge School Division No. 73 Board of Education refer Policy EE School Bus Transportation to the Transportation Committee for review.

CARRIED
27. **Superintendent’s Memo**
A listing of the items on the Superintendent’s Memo was provided for Board member’s information.

28. **Budget Review - Teaching Assistants**
This item was referred from a previous Education Committee meeting. J. Gibbons spoke to the enrolments throughout the Division and the budget implications. This item will be brought forward to the October 2004 Board of Education meeting.

29. **Trustee Equipment Purchase**
J. Gibbons discussed the option of Board members not seeking re-election to purchase their fax machines.

10. **Heritage Surface Solutions Ltd. continued**
Discussion continued regarding the drilling of a well near Reed Ranch School.

   #251/04

   Moved by I. Taylor that Chinook's Edge School Division No. 73 Board of Education direct the Superintendent to respond to Heritage Surface Solutions Ltd. in writing to express the Board’s strong objections to Alberta Energy Utilities Board issuing a license for the drilling of a well near Reed Ranch School.

   **CARRIED**

30. **Elnora School Youth Exchange Program**
A copy of a request from Elnora School for students to participate in a YMCA Youth Exchange program in the Spring of 2005. This item will be brought forward to the October 2004 Board of Education meeting.

Chairman Brassard entertained questions from the press and guests.

**RECESS:**
4:00 P. M.
4:28 P. M.

**RECONVENED:**
J. Langston, H. Henderson-Hill, S. Roy, P. Langstraat and L. Woodward did not return to the meeting at this time.

At 4:28 P. M., representatives from the Red Deer Catholic Board including, D. Dolan, G. Bonjte, P. Hannah, L. McNiff, E. Halter, S. Taylor and D. Dornstauder, attended the meeting.

**IN CAMERA:**
#252/04

Moved by S. Chalmers that we go In-Camera.
#253/04  Moved by I. Taylor that we return to the Regular meeting.

CARRIED

During the In-camera portion of the meeting discussion took place surrounding Red Deer Catholic’s proposed future needs for space within Chinook’s Edge.

ADJOURNED:

R. Brassard adjourned the meeting.

TIME:  5:30 P. M

_____________________________________________
R. Brassard – Chairman

_____________________________________________
S. Little – Vice Chair

___________________________________________
T. Dersch - Corporate Secretary