



PL 3 – 05.2.1 School and Transportation Fees

Related Policies:	Date of Approval: 2017 August 1
Related Procedures:	Last Amended:
Related Exhibits:	Last Reviewed: 2019 November 29

FOUNDATIONAL PILLAR - Operational Expectations

EXPECTATION

It is the will of the Board that the Superintendent shall ensure that *school fees* are reasonable and stakeholders understand how fees are applied.

DEFINITIONS

School fee – a school fee is **not** a fee for an alternative program or a fee for tuition. School fees typically include: fees for instructional supplies and materials, lunchroom supervision fee, after-hours activities fees, etc.

REQUIREMENTS AND LIMITS

1. The Superintendent shall, recommend for Board approval, at or before the April Board Meeting, a schedule of *school fees* and transportation fees as permitted by statute and/or regulation.
2. The Superintendent shall ensure that
 - a. the Division maintains financial statements in a form set by the Minister demonstrating that the *school fees* and transportation fees collected have been spent for the same purpose for which they were collected
 - b. administrative procedures regarding fees, the fees schedule and the circumstances and procedures for *school fee* waivers are posted on the Division's website
 - c. administrative procedures regarding fees require that parents are informed on the fee statement what is supplied for the fee
 - d. administrative procedures regarding fees state that transportation fees will not be waived for students attending a school of choice.

HISTORY

2017 Aug 1 Approved
2018 Feb 18 Reviewed
2019 Apr 10 Reviewed
2019 Apr 16 Reviewed
2019 Nov 29 Reviewed